



Town of Carlisle

MASSACHUSETTS 01741

HISTORICAL COMMISSION

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS, NON-APPLICABILITY, OR HARDSHIP

The Carlisle Historical Commission generally meets once a month on the third Wednesday in Town Hall at 7:00 p.m. Due to legal requirements for publication and public hearing notices, all applications for Certificate of Appropriateness, Non-Applicability, or Hardship must be received by the Commission no later than 28 calendar days in advance of the meeting at which the application will be heard.

The calendar of Commission meetings is available on the town website at www.carlislema.gov. You may also contact the Commission for more details at histcom@carlislema.gov.

Submit application and supporting material in triplicate to the Commission via the Town Clerk's Office, Town Hall, 66 Westford Street, First Floor.

Filing is due at the time of application submittal, payable to the Town of Carlisle.

- \$50.00 for residential
- \$250.00 for commercial entities

Application fee may be waived in cases of non-applicability, hardship, or if the cost of the proposed work is less than \$250.00.

CERTIFICATE SOUGHT (refer to Section 2.5 of the Commission's Rules and Regulations)

_____ **Appropriateness:** grant approval for proposed work as compatible with the preservation or protection of the Historic District

_____ **Non-Applicability:** work does not involve any exterior architectural features subject to review by the Commission

_____ **Hardship:** Owing to conditions specifically affecting the structure involved, but not affecting the Historic District generally, and if the application may be approved without specific to the public welfare, whether failure to approve the Application will involve a substantial hardship, financial or otherwise, to the applicant

ADDRESS OF PROPOSED PROJECT: _____

PROPERTY OWNER(S): _____

TELEPHONE: _____ EMAIL: _____

DESCRIPTION OF PROPOSED WORK: _____

PROFESSIONALS (if applicable)

Architect or Designer: _____

Address: _____

Telephone: _____ Email: _____

MA Registration #: _____

Engineer: _____

Address: _____

Telephone: _____ Email: _____

MA Registration #: _____

Contractor: _____

Address: _____

Telephone: _____ Email: _____

License #: _____

LIST OF EXHIBITS (see Sections 2.7.1–2.7.3 of the Commission’s Rules and Regulations for list of requirements for drawings, materials, specifications, photographs, and color samples. If the size or other factors make it prohibitive to submit the exhibit[s], you must bring them in person to the meeting; the exhibit[s] must be detailed below with a note that it will be presented in person)

APPLICANT SIGNATURE: _____ **DATE:** _____