

**WARRANT
ANNUAL TOWN MEETING – MAY 08, 2023
THE COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss.

To any of the Constables of the Town of Carlisle in the County of Middlesex:

GREETINGS

IN THE NAME OF the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and Town affairs, to meet in the Corey Auditorium at the Carlisle Public School, 83 Church Street, and at Benfield Farms at 575 South Street, in said Carlisle on Monday, May 8th, at seven o'clock in the evening, and thereafter continuing from day to day until completed, then and there to act on the following Articles:

CONSENT AGENDA

To streamline Town Meeting and make it more inviting to voters, the Select Board will propose a Consent Agenda. The Select Board, in consultation with the Moderator and Finance Committee, identifies warrant articles that are unlikely to generate controversy and can be voted on without debate. These uncontroversial warrant articles are then grouped together as a Consent Agenda to be acted upon pursuant to a single motion, and to be passed without debate.

THE TOWN WILL BE ASKED TO APPROVE THE USE OF A CONSENT AGENDA UNDER ARTICLE 1.

ARTICLE 1 – Consent Agenda: To see if the Town will vote to adopt certain procedures to govern the conduct of the 2023 Annual Town Meeting, or to take any other action related thereto. (SELECT BOARD)

*Summary: The Consent Agenda procedure speeds the passage of Articles that the Select Board anticipate, in consultation with the Moderator and Finance Committee, are likely to generate no controversy and can be properly voted on without debate. The purpose of the Consent Agenda is to allow these Articles to be acted upon pursuant to a single motion, and to be passed without debate. As of the publication of the warrant, the Select Board intends to recommend that the following Articles be acted upon under the Consent Agenda: Articles 2, 3, 4, 5, 6, 7, and 8. The Articles to be taken up under the Consent Agenda are identified by a double asterisk (**).*

If Town Meeting approves the use of the Consent Agenda, the Moderator will call out the article numbers one by one. If you object to any article being included in the Consent Agenda, please say the word "Hold" in a loud voice when the article number is called. That article will then be removed from the Consent Agenda

and restored to its original place in the Warrant, to be debated and voted upon in the usual manner. After the calling of the individual Articles in the Consent Agenda, the Moderator will entertain a **SINGLE MOTION** that all items remaining on the Consent Agenda be acted upon favorably by the voters.

Please carefully review the list of proposed Articles, which appears in the printed Warrant Book that is available on the Town website. If you have any questions about the Consent Agenda or procedure, please contact the Town Administrator at 978-371-6688 before Town Meeting.

Finance Committee: Recommends passage of all articles in the consent agenda

Select Board: Recommends passage of all articles in the consent agenda

ARTICLE 2 - Town Reports:** To see if the Town will vote, hear and act upon the reports of Town Officers, Boards, Committees, Commissioners, and Trustees, or to take any other action related thereto. (SELECT BOARD)

Summary: M.G.L. c. 40, § 49 requires that the Select Board publish an Annual Town Report containing reports and information from all Town Departments. Town Meeting voters are asked to accept the annual report as a routine matter.

ARTICLE 3 - Salaries of Elected Officials **: To see if the Town will vote to fix the salaries of the elected officers of the Town, as provided by M.G.L. c. 41, §108, as amended, for the Fiscal Year 2024, beginning July 1, 2023, or to take any other action related thereto.

	Voted FY22	Voted FY23	FY24 Proposed
Moderator	\$ 50.00	\$ 50.00	\$ 50.00
Town Clerk	\$ 75,000.00	\$ 76,688.00	\$ 83,476.00
<i>Assessors</i>			
Chair	\$ 100.00	\$ 100.00	\$ 100.00
Member	\$ 100.00	\$ 100.00	\$ 100.00
Member	\$ 100.00	\$ 100.00	\$ 100.00

(SELECT BOARD/FINANCE COMMITTEE)

Summary: M.G.L. c. 41, § 108 requires that the salaries of all elected officials be set by Town Meeting. The Moderator and the members of the Board of Assessors receive a stipend; the Town Clerk is the only elected official that is paid a salary. This adjusted salary for the Town Clerk places the position on the town's compensation plan (proposed in Article 10) at Grade 10, Step 2.

ARTICLE 4 – Actuarial Valuation of Post-Employment Benefits:** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, a sum of money to be spent by the Select Board for professional services in connection with GASB 74/75 actuarial

valuation of post-employment benefits for the Town, or to take any other action related thereto. (SELECT BOARD/FINANCE COMMITTEE)

Summary: This Article plans for and budgets a percentage of the cost of the actuarial valuation that the Treasurer must do every two years. Historically, we have appropriated \$3,000 annually. The Finance Committee recommends an appropriation of \$3,000 for FY2024.

ARTICLE 5 – Real Estate Tax Exemption **: To see if the Town will vote to authorize the Board of Assessors, pursuant to M.G.L. c. 59, §5 (clause 41C), to grant an additional real estate tax exemption of up to one hundred percent (100 %) of the amount permitted by this statute, or to take any other action related thereto. (SELECT BOARD/BOARD OF ASSESSORS)

Summary: Town Meeting is asked to annually authorize the Board of Assessors to grant the maximum real estate tax exemption allowable under statute to qualified applicants, e.g., seniors, veterans, and the disabled.

ARTICLE 6 - FY 2024 Chapter 90 Authorization:** To see if the Town will vote to accept funds from the Commonwealth of Massachusetts to be used for reconstruction and improvements of public ways, as provided for under the provisions of M.G.L. c. 90, or to take any other action related thereto. (SELECT BOARD/FINANCE COMMITTEE)

Summary: The Commonwealth of Massachusetts funds roadway repairs pursuant to M.G.L. c. 90. The Town will receive approximately \$252K in Chapter 90 funds in FY2024. The DPW plans to expend FY2024 Chapter 90 funds for repairing and paving roads as identified in a coming Road Maintenance Plan.

ARTICLE 7 – PEG (Public, Educational, Government) Local Access Appropriation:** To see if the Town will vote to appropriate the sum of \$100,000 from the PEG (Public, Educational, Governmental) Local Access Receipts reserved for appropriation special revenue account for the purpose of providing local cable access services, equipment and programming for the Town of Carlisle, or to take any other action related thereto. (SELECT BOARD/FINANCE COMMITTEE)

Summary: The General Laws require Carlisle to deposit all revenue we receive under the subscriber provisions of our license agreement with Comcast into a special revenue fund for PEG Local Access and then withdraw funds as necessary at a Town Meeting. Since October 2018, the Town has contracted with the Town of Concord for local cable access programming. The estimated cost to provide service to Carlisle in FY2024 is approximately \$100,000.

ARTICLE 8 - Department Revolving Funds Authorization:** To see if the Town will vote to amend Article XVI, of the Town Bylaw, Revolving Funds, in order to reauthorize certain revolving funds in accordance with M.G.L. c. 44, §53E1/2, and to set the limit on the total amount that may be spent from each revolving fund for Fiscal Year 2024, and to delete the Building Department Revolving Fund and the Hazardous Waste Revolving Fund and transfer any remaining funds in those accounts to the General Fund; or to take any other action related thereto. (SELECT BOARD/FINANCE COMMITTEE)

Summary: M.G.L. c. 44, § 53 E1/2 requires annual authorization of departmental revolving funds which are self-supporting and pay for departmental expenses from user fees and charges. The Building Department and Hazardous Waste Revolving Fund (commonly known as the Sticker Fund) are being removed. Those budgets are in the annual operating budget for transparency and accounting purposes. The town has increased its revenue estimates to offset putting these expenses in the operating budget. Future revenue from the Building Department and the Transfer Station will offset town expenses.

ARTICLE 9 – FY24 Salary/Wage Table: To see if the Town will vote to adopt the Town of Carlisle, Massachusetts FY 2024 Classification & Compensation Plan, as shown below, or to take any other action related thereto. (SELECT BOARD)

Summary: The annual salary/wage tables used by non-union Town employees must be approved by Town Meeting each year. This article appears in the form of a classification table, listing all positions by pay grade and the actual wage/salary table that lists all Grades/Steps for all fifteen classifications. This table expresses the wages effective July 1, 2023, when a 3% wage adjustment will be applied. This change also includes reclassification and adjusted compensation as recommended by a third-party consultant and recommended by the Finance Committee and Select Board as overall non-union employee compensation.

**TOWN OF CARLISLE, MASSACHUSETTS
 FY 2024 CLASSIFICATION PLAN
 Permanent Full and Part-time Employees**

1	
No Positions	
2	
Van Driver	
3	
Library Assistant II	
4	
Driver/Laborer	
Library Assistant I	
Maintenance Custodian	
5	
Building Assistant	
Conservation Assistant	
Head of Circulation	
ZBA Assistant	
Municipal Assistant	
Heavy Equipment Operator	
Transportation and Office Manager	
6	
Fire Assistant	
Police Assistant	
COAHS Program Manager	
Mechanic	
7	
Finance Assistant	
Assessing Assistant	
Health Assistant	
Assistant Town Clerk	
Children's Librarian	
Teen Librarian	
8	
Executive Assistant	
Planning Assistant	
General Foreman	
9	
Assistant Treasurer Collector	
Facilities Director	
COAHS Social Services Manager	
10	
Conservation Administrator	
Town Clerk	
Assistant Library Director	
11	
Building Commissioner	
DPW Director	
Health Agent	
COAHS Director	
Recreation Director	
Town Planner	
Library Director	
Assistant Town Administrator	
12	
Town Accountant	
Chief Assessor	
13	
No Positions	
14	
No Positions	
15	
Finance Director	

**TOWN OF CARLISLE, MASSACHUSETTS
FY 2024 COMPENSATION PLAN
Permanent Full and Part-time Employees**

STEP	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Grade 1	19.80	19.99	20.19	20.40	20.60	20.81	21.01	21.22	21.44	21.65	21.87	22.09	22.31	22.53	22.76
Grade 2	21.58	21.79	22.01	22.23	22.45	22.68	22.91	23.14	23.37	23.60	23.84	24.07	24.32	24.56	24.80
Grade 3	23.53	23.76	24.00	24.24	24.48	24.73	24.97	25.22	25.47	25.73	25.99	26.25	26.51	26.77	27.04
Grade 4	25.66	25.91	26.17	26.43	26.70	26.97	27.24	27.51	27.78	28.06	28.34	28.63	28.91	29.20	29.49
Grade 5	27.95	28.23	28.52	28.80	29.09	29.38	29.67	29.97	30.27	30.57	30.88	31.19	31.50	31.81	32.13
Grade 6	30.47	30.77	31.08	31.39	31.70	32.02	32.34	32.67	32.99	33.32	33.65	33.99	34.33	34.67	35.02
Grade 7	33.52	33.85	34.19	34.53	34.88	35.23	35.58	35.93	36.29	36.66	37.02	37.39	37.77	38.14	38.53
Grade 8	36.86	37.23	37.60	37.98	38.36	38.74	39.13	39.52	39.92	40.32	40.72	41.13	41.54	41.95	42.37
Grade 9	40.91	41.32	41.73	42.15	42.57	43.00	43.43	43.86	44.30	44.74	45.19	45.64	46.10	46.56	47.03
Grade 10	45.41	45.87	46.33	46.79	47.26	47.73	48.21	48.69	49.18	49.67	50.16	50.67	51.17	51.68	52.20
Grade 11	50.42	50.92	51.43	51.95	52.47	52.99	53.52	54.06	54.60	55.14	55.69	56.25	56.81	57.38	57.95
Grade 12	55.96	56.52	57.08	57.66	58.23	58.81	59.40	60.00	60.60	61.20	61.81	62.43	63.06	63.69	64.32
Grade 13	62.11	62.73	63.36	63.99	64.63	65.28	65.93	66.59	67.26	67.93	68.61	69.29	69.99	70.69	71.39
Grade 14	68.94	69.63	70.32	71.03	71.74	72.45	73.18	73.91	74.65	75.40	76.15	76.91	77.68	78.46	79.24
Grade 15	78.82	79.60	80.40	81.20	82.02	82.84	83.67	84.50	85.35	86.20	87.06	87.93	88.81	89.70	90.60
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15

Finance Committee: Recommends passage of Article 9
Select Board: Recommends passage of Article 9

ARTICLE 10 – Prior Year Bills: To see if the Town will vote to pay the following Fiscal Year 2022 bills from free cash; or to take any other action related thereto. (SELECT BOARD/FINANCE COMMITTEE)

Police Department Ammunition	\$1,238.00
Animal Control Vet Bill	\$431.00
Miyares & Harrington Legal Bills FY22	\$25,000.00
Total:	\$26,669.00

Summary: Massachusetts General Law does not allow the Town to spend FY2023 funds for bills received in FY2022 unless approved by a 9/10 vote at Town Meeting. The bills identified above were invoiced in FY2022, but not found until FY2023.

Finance Committee: Recommends passage of Article 10
Select Board: Recommends passage of Article 10

ARTICLE 11 – FY2024 Operating Budget: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, a sum of money to fund the various departments, boards, commissions, and operating expenses of the Town for the Fiscal Year 2024, beginning July 1, 2023, or to take any other action related thereto. (SELECT BOARD/FINANCE COMMITTEE)

	FY2023	FY2024
	BUDGET	RECOMMENDED
<u>GENERAL GOVERNMENT</u>		
Town Hall & General Expense	\$ 566,253	\$ 577,179
Town Hall Maintenance & Facilities	\$ 398,971	\$ 413,696
Historical Commission	\$ 9,246	\$ 15,037
Zoning Board of Appeals	\$ 10,208	\$ 14,653
Town Accountant	\$ 166,133	\$ 177,834
Treasurer	\$ 295,578	\$ 317,412
Town Clerk	\$ 123,689	\$ 142,524
Assessors	\$ 212,235	\$ 208,881
Planning Board	\$ 136,492	\$ 151,541
Sustainability	\$ 3,500	\$ 44,925
sub-total	\$ 1,922,305	\$ 2,063,682
<u>PROTECTION OF PERSONS & PROPERTY</u>		
Police	\$ 1,895,874	\$ 2,049,115
Fire	\$ 698,162	\$ 740,443
Communications	\$ 456,480	\$ 479,044
Conservation	\$ 169,189	\$ 175,218
Dog & Animal Control	\$ 15,557	\$ 12,000
Building & Inspection Services	\$ 41,123	\$ 187,361
Street Lights	\$ 4,000	\$ 4,000
sub-total	\$ 3,280,385	\$ 3,647,181
<u>PUBLIC WORKS</u>		
Department of Public Works	\$ 838,456	\$ 871,056
Snow & Ice	\$ 90,000	\$ 90,000
Transfer Station	\$ 264,918	\$ 275,089
Road Maintenance	\$ 88,416	\$ 88,416
sub-total	\$ 1,281,790	\$ 1,324,561

HEALTH & HUMAN SERVICES

Youth Commission	\$ 4,015	\$ 3,293
Board of Health	\$ 142,267	\$ 148,057
Council on Aging and Human Services	\$ 238,697	\$ 277,139
Veteran's Agent	\$ 20,000	\$ 21,000
sub-total	\$ 404,979	\$ 449,489

EDUCATION

Carlisle Public School	\$ 12,418,454	\$ 12,794,097
CCRSD (w/o debt)	\$ 6,356,769	\$ 6,942,949
CCRSD Debt Service	\$ 927,815	\$ 951,035
Vocational	\$ 134,702	\$ 84,702
sub-total	\$ 19,837,740	\$ 20,772,783

CULTURE & RECREATION

Library	\$ 667,983	\$ 693,048
Recreation	\$ 201,072	\$ 212,071
sub-total	\$ 869,055	\$ 905,119

INSURANCE & FRINGE

Blanket Insurance	\$ 328,900	\$ 389,000
Group Insurance & Medicare	\$ 1,460,111	\$ 1,474,712
OPEB Trust	\$ 215,000	\$ 215,000
County Retirement	\$ 1,265,339	\$ 1,402,244
Unemployment Insurance	\$ 50,000	\$ 30,000
sub-total	\$ 3,319,350	\$ 3,510,956

UNCLASSIFIED

Reserve Fund	\$ 200,000	\$ 150,000
sub-total	\$ 200,000	\$ 150,000

DEBT SERVICE

Debt Service	\$ 1,332,438	\$ 1,280,569
sub-total	\$ 1,332,438	\$ 1,280,569

Total Operating Budget	\$ 32,448,042	\$ 34,104,340
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Finance Committee: Recommends passage of Article 11

Select Board: Recommends passage of Article 11

ARTICLE 12 – Capital Equipment: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, the sum of \$347,000 to be used for capital equipment, or to take any other action related thereto. (SELECT BOARD/FINANCE COMMITTEE)

FY2024 Capital Plan

Department	Project	Amount	Expiration
Schools	To purchase and install internal security cameras	\$42,000	30-Jun-25
DPW	To purchase and equip a DPW dump truck	\$180,000	30-Jun-25
Fire	To purchase replacement hose	\$15,000	30-Jun-25
Police	To purchase and equip a police cruiser	\$60,000	30-Jun-25
Town Hall	To purchase, upgrade, and install IT equipment	\$50,000	30-Jun-25
	Total	\$347,000	

Summary: These capital items are recommended by the Finance Committee and Select Board. This list of necessary items was vetted by both boards in consultation with Town Departments and compared to priorities identified in a five-year plan.

Finance Committee: Recommends passage of Article 12

Select Board: Recommends passage of Article 12

ARTICLE 13 – Corey Auditorium Lighting Project: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, the sum of \$280,000 to be used for installing new equipment and repairing additional equipment to replace and fix the lighting in the Corey Auditorium of the Carlisle Public Schools, or to take any other action related thereto. (CARLISLE SCHOOL COMMITTEE)

Summary: This article proposes authorizing \$280,000 to replace and repair the lighting in the Corey Auditorium. The Corey Auditorium is center stage for cultural, civic, and educational activities serving the Carlisle Schools, Town, and community. In its 4th decade of service, the current systems are in a state of failure and not working as designed. Replacement and upgrade parts are no longer available. Volunteers risk injury ascending 20-foot ladders on the inclined floor to constantly replace expensive lightbulbs. Repairs and workarounds intended to be "temporary" have stretched into years as the replacement was first proposed in 2018. These temporary workarounds and repairs pose electrical shock and fire hazards. Additionally, at 2,400 amps (comparable to 12 homes of electrical service), the system consumes massive amounts of energy and significantly taxes the HVAC system.

Finance Committee: Recommends passage of Article 13

Select Board: Recommends passage of Article 13

ARTICLE 14 – Greenough Barn Removal: To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow pursuant to any applicable statute the sum of \$200,000 for the deconstruction and removal of the Greenough Barn to include related site work, being expected to be completed by June 30, 2024; or to take any other action related thereto. (SELECT BOARD)

Summary: This article would authorize the expenditure of \$200,000 to deconstruct and remove the Greenough Barn. The Select Board and the Town's public safety officials have deemed the barn a liability due to the inability to monitor and protect the space. Upon Town Meeting approval, the Barn would be removed, and the land would be restored to the condition of adjacent conservation land. Where possible, the Select Board is committed to removing the Barn using sustainable practices.

Finance Committee: Recommends passage of Article 14
Select Board: Recommends passage of Article 14

ARTICLE 15 – Additional FY 23 CPA Appropriation: To see if the Town will vote to appropriate Four Thousand Dollars (\$4,000) from the Community Preservation Act undesignated fund balance to be used for Community Preservation Committee administrative expenses; or to take any other action related thereto.

Summary: This will allow the community preservation committee to spend an additional \$4000 for administrative expenses in FY23.

Finance Committee: Will take a position on CPA articles at Town Meeting if appropriate
Select Board: Recommends passage of Article 15

ARTICLE 16 – CPA Annual Recommendations: To see if the Town will vote to act on the report of the Community Preservation Committee and to appropriate or reserve for later appropriation monies from the Community Preservation Fund annual revenues or available funds, for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year, and to authorize the Select Board and Conservation Commission to enter into all agreements and execute any and all instruments necessary to acquire, convey, or accept as the case may be, appropriate historic preservation restrictions for historic resources and conservation restrictions for open space, in accordance with Chapter 184 of the General Laws, to be in compliance with the requirements of Chapter 44B, Section 12 of the General Laws of the Commonwealth, or to take any other action related thereto. (COMMUNITY PRESERVATION COMMITTEE)

CPA Motions for Town Meeting:

I move that the Community Preservation Committee recommendations for transfers and expenditures for Fiscal Year 2024 be approved as follows:

Motion 1 – FY '24 CPA APPROPRIATIONS:

That the following amounts be appropriated from the Fiscal Year 2024 Community Preservation Fund estimated revenues to the Community Preservation Fund accounts as follows:

- a. Seventy-One Thousand Seven Hundred Dollars (\$71,700), be appropriated to the Community Housing Reserve Fund.
- b. Seventy-One Thousand Seven Hundred Dollars (\$71,700), be appropriated to the Historic Reserve Fund.
- c. Seventy-One Thousand Seven Hundred Dollars (\$71,700), be appropriated to the Open Space Reserve Fund.
- d. Ten Thousand Dollars (\$10,000), be appropriated for Administrative Expenses.
- e. Four Hundred Sixty-Five Thousand, Seven Hundred Fifty Dollars (\$465,750), be appropriated to the fiscal year 2024 Community Preservation Budget Reserve account.

Motion 2 – (FY '23 CPA RECOMMENDATION)

That Four Hundred Thousand Dollars (\$400,000) be appropriated effective immediately after Town Meeting vote from the Historic Reserve Fund and/or the Undesignated Reserve Fund to the Gleason Public Library Trustees for the purpose of renovating the Gleason Public Library, a building listed on the state register of historic places, to rehabilitate the interior of both the historic 1896 building and late-20th-century addition, to provide a more functional and flexible space, including new teen spaces, new and updated meeting room spaces, lighting fixture replacements, infrastructure improvements, and ADA accessibility improvements, all while maintaining the aesthetic character of the historic building, and that such sums be expended by the Carlisle Library Trustees pursuant to the terms of the Town of Carlisle Community Preservation Committee Grant Agreement #2023-001, and further that any portion of such sums not expended by June 30, 2026 shall be returned to the Historic Reserve Fund and/or the Community Preservation Undesignated Fund.

Motion 3 – (FY '23 CPA RECOMMENDATION)

That Three Hundred Thousand Dollars (\$300,000) be appropriated effective immediately after Town Meeting vote from the Open Space Reserve Fund and/or the Undesignated Reserve Fund

to the Carlisle Conservation Commission for the rehabilitation, preservation, and restoration of the Cranberry Bog Dam #1, which is located on land used for open space purposes and is listed on the state register of historic places, including stabilizing the upstream bank and crest, removing trees and stumps, conducting compaction tests, and utilizing such water diversion and flood response planning that will allow construction to occur while materials are dry, and that such sums be expended by the Carlisle Conservation Commission pursuant to the terms of the Town of Carlisle Community Preservation Committee Grant Agreement #2023-002, and further that any portion of such sums not expended by June 30, 2026, shall be returned to the Open Space Reserve Fund and/or Community Preservation Undesignated Fund.

Summary: The Community Preservation Committee recommendations and any relevant presentations will be available in the Motions handout at the May 8, 2023, Annual Town Meeting. These materials will also be available on the Town website.

*Finance Committee: Will take a position on CPA articles at Town Meeting if appropriate
Select Board: Recommends passage of motion one; will make a recommendation on motions two and three at Town Meeting*

ARTICLE 17 – Senior Means Tested Property Tax Exemption Program: To see if the Town will vote to authorize the Select Board, on behalf of the Town, to petition the Legislature for passage of special legislation substantially as provided below, provided that the Legislature may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition: AN ACT AUTHORIZING THE TOWN OF CARLISLE TO ESTABLISH A MEANS TESTED SENIOR CITIZEN PROPERTY TAX EXEMPTION.

SECTION 1. There shall be an exemption from the property tax for each qualifying parcel of real property classified as class 1 residential in the town of Carlisle in an amount to be set annually by the select board as provided in section 3. The exemption shall be applied only to the domicile of the taxpayer; provided, however, that for the purposes of this act, “parcel” shall mean a unit of real property as defined by the board of assessors under the deed for the property and shall include a condominium unit. The exemption provided for in this act shall be in addition to any and all other exemptions allowed by the General Laws.

SECTION 2. The board of assessors in the town of Carlisle may deny an application if they find the applicant has excessive assets that place the applicant outside of the intended recipients of the exemption under this act. Real property shall qualify for the exemption under section 1 if:

(i) the qualifying real property is owned and occupied by a person whose prior year’s income would make the person eligible for the circuit breaker income tax credit under subsection (k) of section 6 of chapter 62 of the General Laws;

(ii) the qualifying real property is owned by a single applicant not less than 70 years old at the close of the previous year or jointly by persons either of whom is not less than 70 years old at the close of the previous year and the other joint applicant is not less than 65 years old;

(iii) the qualifying real property is owned and occupied by the applicant or joint applicants as their domicile;

(iv) the applicant or at least 1 of the joint applicants has been domiciled and owned a home in the town for not less than 10 consecutive years before filing an application for the exemption;

(v) the maximum assessed value of the qualifying real property is no greater than the prior year's maximum assessed value for qualification for the circuit breaker income tax credit under subsection (k) of section 6 of chapter 62 of the General Laws as adjusted annually by the department of revenue;

(vi) the qualifying real property is owned and occupied by an applicant or joint applicants whose household assets are less than \$500,000 excluding the value of the qualifying real property; and

(vii) the board of assessors has approved the application.

SECTION 3. The select board of the town of Carlisle, shall annually set the exemption amount under section 1 between 100 percent and 200 percent of the amount of the circuit breaker income tax credit under subsection (k) of section 6 of chapter 62 of the General Laws for which the applicant qualified in the previous year, set annually by the Board of Assessors. The total amount exempted by this act shall be allocated proportionally within the tax levy on all residential taxpayers.

SECTION 4. A person who seeks to qualify for the exemption under section 1 shall, before the deadline established by the board of assessors of the town of Carlisle, file an application, on a form to be adopted by the board, with supporting documentation relative to the applicant's income and assets as described in the application. The application shall be filed each year for which the applicant seeks the exemption.

SECTION 5. No exemption shall be granted under this act until the department of revenue certifies a residential tax rate for the applicable tax year where the total exemption amount is raised by a burden shift within the residential tax levy.

SECTION 6. This act shall expire 3 years after implementation of the exemption under this act.

Summary: The Council on Aging and Human Services proposes this program to reduce the property tax burden for seniors in financial need. The purpose of this initiative is to enable lower-income seniors to remain in Carlisle by increasing the affordability of their residences. For most of this cohort, property taxes are their single largest annual expense. Many other towns in MA have implemented means-tested senior property tax exemption programs.

Finance Committee: Recommends passage of Article 17
Select Board: Recommends passage of Article 17

ARTICLE 18 – Town Offices Saturday Hours: To see if the Town will vote to accept MGL Chapter 41, Section 110A; or to take any other action related thereto. (TOWN CLERK)

Summary: This article proposes that the Town offices may remain closed on any or all Saturdays as may be determined from time to time. The provisions of section nine of chapter four shall apply in the case of such closing of any such office on any Saturday to the same extent as if such Saturday were a legal holiday. Acceptance of this statute will allow the Town Clerk's office to treat Saturday as a legal holiday when calculating filing deadlines, such as voter registration or submittal of nomination papers. Further, where the provisions of the Votes Act of 2022 changed the voter registration deadlines to 10 days prior to elections, instead of 20, such deadlines will fall on Saturdays. Acceptance of the provisions in this warrant article would allow the Town Clerk to hold voter registration sessions on Fridays, avoiding the costs of opening Town Hall on Saturdays.

Finance Committee: Takes no position on this article
Select Board: Recommends passage of Article 18

ARTICLE 19 – Amend General Bylaws – Section 12.1, add to the list of scenic roads: To see if the Town will vote to amend the General Bylaws by adding the following street to the list of Scenic Roads provided in Section 12.1 of the Carlisle General Bylaws:

- Martin Street

or to take any other action related thereto. (PLANNING BOARD)

Summary: This article proposes making Martin Street a scenic road. Roads designated by Town Meeting as Scenic Roads will not be altered by any person, organization or agency, in any way that requires the cutting or removal of trees, or the tearing down or destruction of stone walls, without adherence to applicable procedures and without the consent of the Planning Board, pursuant to the Scenic Roads Act.

Finance Committee: Takes no position on this article
Select Board: Will take a position at Town Meeting

ARTICLE 20 – Personnel Bylaw Amendment: To see if the Town will amend its General Bylaws by removing section 3.25 and references to the Personnel Board in section 15, or to take any other action related thereto. (SELECT BOARD)

Summary: *This article proposes that the Town eliminate the personnel board as a human resources advisory board to the Select Board. The Select Board retains the authority to conduct human resources for the town and can delegate this to the Town Administrator or their delegate. The rationale for this change is to increase the efficiency of human resource management and ensure compliance with evolving human resource law. The Select Board, the Town Administrator, or the delegate can assemble advisory boards when necessary to help make decisions about the town's employees.*

Finance Committee: *Recommends passage of Article 20*

Select Board: *Recommends passage of Article 20*

And in the name of the Commonwealth of Massachusetts you are hereby further required to notify and warn the inhabitants of the Town of Carlisle, qualified as aforesaid, to go to Carlisle Town Hall at 66 Westford Street in said Carlisle on Tuesday, the 16th day of May, 2023 between the hours of two o'clock in the afternoon and seven o'clock in the evening and there to vote on the following:

TOWN ELECTION

2:00 P.M. TO 7:00 P.M.

ELECTION OF OFFICERS – To see if the Town will vote on the election of the following Town Officers:

Select Board	two for a term of three years
Board of Assessors	one for a term of three years
Board of Health	one for a term of three years
Library Trustees	one for a term of three years
Planning Board	two for a term of three years
School Committee	two for a term of three years

And you are directed to serve this Warrant by posting a true and attested copy thereof at the Town Hall and at the Post Office in said Town of Carlisle at least seven days prior to the time of holding said Meeting.

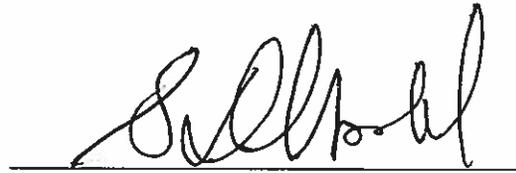
THEREOF FAIL NOT and make return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of holding the Meeting aforesaid.

Given under our hands this 11th day of April in the Year of Our Lord 2023.

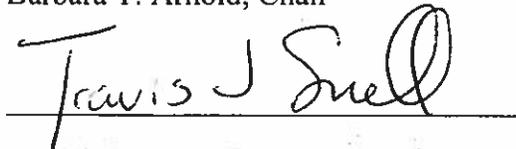
SELECT BOARD



Barbara T. Arnold, Chair



Seth D. Model, Vice Chair



Travis J. Snell, Clerk



Nathan C. Brown, Member



Katherine T. Reid, Member

A True Copy Attest:



CONSTABLE JOSEPH TOPOL
MIDDLESEX CONSTABLE SERVICE
POST OFFICE BOX 311 • CARLISLE • MA 01741
TEL: (781) 500-9023 FAX: (978) 759-0052

_____, Constable

Middlesex, ss.

A TRUE COPY ATTEST:

Margaret Wong

TOWN CLERK
CARLISLE, MASSACHUSETTS

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Carlisle by posting up attested copies of the same at the United States Post Office and on the Town Bulletin Board in said Town at least seven (7) days before the date of the Meeting, as within directed.

Jan Ta

Constable of Carlisle

Date Posted: April 14, 2023