

**WARRANT
ANNUAL TOWN MEETING – MAY 13, 2024
THE COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss.

To any of the Constables of the Town of Carlisle in the County of Middlesex:

GREETINGS

IN THE NAME OF the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and Town affairs, to meet in the Corey Auditorium at the Carlisle Public School, 83 School Street, and at Benfield Farms at 575 South Street, in said Carlisle on Monday, May 13th, at seven o'clock in the evening, and thereafter continuing from day to day until completed, then and there to act on the following articles:

CONSENT AGENDA

To streamline Town Meeting and make it more inviting to voters, the Select Board will propose a Consent Agenda. The Select Board, in consultation with the Moderator and Finance Committee, identifies warrant articles that are unlikely to generate controversy and can be voted on without debate. These uncontroversial warrant articles are then grouped together as a Consent Agenda to be acted upon pursuant to a single motion, and to be passed without debate.

THE TOWN WILL BE ASKED TO APPROVE THE USE OF A CONSENT AGENDA UNDER ARTICLE 1.

ARTICLE 1 – Consent Agenda: To see if the Town will vote to adopt certain procedures to govern the conduct of the 2024 Annual Town Meeting, or to take any other action related thereto. (SELECT BOARD)

***Summary:** The Consent Agenda procedure speeds the passage of Articles that the Select Board anticipate, in consultation with the Moderator and Finance Committee, are likely to generate no controversy and can be properly voted on without debate. The purpose of the Consent Agenda is to allow these Articles to be acted upon pursuant to a single motion, and to be passed without debate. As of the publication of the warrant, the Select Board intends to recommend that the following Articles be acted upon under the Consent Agenda: Articles 2, 3, 4, 5, 6, 7, 8, and 9. The Articles to be taken up under the Consent Agenda are identified by a double asterisk (**).*

If the Town Meeting approves the use of the Consent Agenda, the Moderator will call out the article numbers one by one. If you object to any article being included in the Consent Agenda, please say the word “Hold” in a loud voice when the article number is called. That article will then be removed from the Consent Agenda and restored to its original place in the warrant, to be

debated and voted upon in the usual manner. After the calling of the individual Articles in the Consent Agenda, the Moderator will entertain a SINGLE MOTION that all items remaining on the Consent Agenda be acted upon favorably by the voters.

Please carefully review the list of proposed Articles. If you have any questions about the Consent Agenda or procedure, please contact the Town Administrator at 978-371-6688 before the Town Meeting.

Finance Committee: Recommends passage of all articles in the consent agenda
Select Board: Recommends passage of all articles in the consent agenda

ARTICLE 2 - Town Reports:** To see if the Town will vote, hear and act upon the reports of Town Officers, Boards, Committees, Commissioners, and Trustees, or to take any other action related thereto. (SELECT BOARD)

Summary: *M.G.L. c. 40, § 49 requires that the Select Board publish an Annual Town Report containing reports and information from all Town Departments. Article 24 of the 2004 Annual Town Meeting requires the Town Administrator to report annually to the Town Meeting on any information in the Town’s possession about the way the Patriot Act is being implemented in the Town. The Town Administrator has reported the following: there have been no investigations implemented by Town Departments using the Patriot Act since the last Annual Town Meeting. Town Meeting voters are asked to accept these annual reports as a routine matter.*

ARTICLE 3 - Salaries of Elected Officials:** To see if the Town will vote to fix the salaries of the elected officers of the Town, as provided by M.G.L. c. 41, §108, as amended, for the Fiscal Year 2025, beginning July 1, 2024, or to take any other action related thereto.

	Voted FY23	Voted FY24	FY25 Proposed
Moderator	\$ 50	\$ 50	\$ 50
Town Clerk	\$ 76,688	\$ 83,476	\$ 86,214
Assessors			
Chair	\$ 100	\$ 100	\$ 100
Member	\$ 100	\$ 100	\$ 100
Member	\$ 100	\$ 100	\$ 100

(SELECT BOARD/FINANCE COMMITTEE)

Summary: *M.G.L. c. 41, § 108 requires that the salaries of all elected officials be set by Town Meeting. The Moderator and the members of the Board of Assessors receive a stipend; the Town Clerk is the only elected official that is paid a salary. The Town Clerk position was added to the*

Town's Wage and Classification Plan in 2023 at Grade 10. The amount shown above includes the Townwide 2.25% COLA in addition to a step increase given to all employees who meet expectations in their annual review.

The Town voted at the Fall 2023 Town Meeting to move the Town Clerk position from elected to appointed. This also requires a Town Election ballot vote (see the election warrant on page 13). Should the Town vote to adopt Ballot Question #3 at the Town Election to be held on May 21, 2024, and convert the Town Clerk position from elected to appointed, the Town Clerk would continue to be paid pursuant to the Town of Carlisle, Massachusetts FY 2025 Classification & Compensation Plan under Article 9. This plan lists the Town Clerk as a Grade 10 position.

ARTICLE 4 – Actuarial Valuation of Post-Employment Benefits:** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, a sum of money to be spent by the Select Board for professional services in connection with GASB 74/75 actuarial valuation of post-employment benefits for the Town, or to take any other action related thereto. (SELECT BOARD/FINANCE COMMITTEE)

Summary: This Article plans for and budgets a percentage of the cost of the actuarial valuation that the Town must do every two years. Historically, Carlisle has appropriated \$3,000 annually for this service.

ARTICLE 5 - FY 2025 Chapter 90 Authorization:** To see if the Town will vote to accept funds from the Commonwealth of Massachusetts to be used for reconstruction and improvements of public ways, as provided for under the provisions of M.G.L. c. 90, or to take any other action related thereto. (SELECT BOARD/FINANCE COMMITTEE)

Summary: The Commonwealth of Massachusetts funds roadway repairs pursuant to M.G.L. c. 90. The Town will receive approximately \$250K in Chapter 90 funds in FY 2025. The DPW plans to expend FY 2025 Chapter 90 funds for repairing and paving roads as identified in a coming road maintenance plan to be approved by the Select Board.

ARTICLE 6 – PEG (Public, Educational, Government) Local Access Appropriation:** To see if the Town will vote to appropriate the sum of one hundred thousand dollars (\$100,000) from the PEG (Public, Educational, Governmental) Local Access Receipts reserved for appropriation special revenue account for the purpose of providing local cable access services, equipment and programming for the Town of Carlisle, or to take any other action related thereto. (SELECT BOARD/FINANCE COMMITTEE)

Summary: The General Laws require Carlisle to deposit all revenue received under the subscriber provisions of our license agreement with Comcast into a special revenue fund for PEG Local Access and then appropriate funds as necessary at a Town Meeting. Since October 2018, the Town has contracted with the Town of Concord for local cable access programming. This fund also assists the Town with purchasing cable-related capital equipment to include projects that

increase access for Town residents. The estimated cost to provide service to Carlisle and maintain equipment in FY 2025 is \$100,000.

ARTICLE 7 - Department Revolving Funds Authorization:** To see if the Town will vote to amend Article XVI of the Town Bylaw, Revolving Funds, to reauthorize certain revolving funds in accordance with M.G.L. c. 44, §53E1/2, and to set the limit on the total amount that may be spent from each revolving fund for Fiscal Year 2025; or to take any other action related thereto. (SELECT BOARD / FINANCE COMMITTEE)

Summary: M.G.L. c. 44, § 53 E1/2 requires annual authorization of department revolving funds which are self-supporting and pay for department expenses from user fees and charges. The actual amounts of each revolving fund authorization are printed in the Town Meeting Motion Book.

ARTICLE 8 – FY25 Salary/Wage Table:** To see if the Town will vote to adopt the Town of Carlisle, Massachusetts FY 2025 Classification & Compensation Plan, as shown below, or to take any other action related thereto. (SELECT BOARD)

Summary: The annual salary/wage tables used by non-union Town employees must be approved by Town Meeting each year. This article appears in the form of a classification table, listing all positions by pay grade and the actual wage/salary table that lists all Grades/Steps for all fifteen classifications. This table describes the wages effective July 1, 2024, when a 2.25% cost of living adjustment (COLA) will be applied.

**TOWN OF CARLISLE, MASSACHUSETTS
FY 2025 COMPENSATION PLAN
(all numbers expressed as hourly rates)**

STEP	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Grade 1	20.25	20.44	20.64	20.86	21.06	21.28	21.48	21.70	21.92	22.14	22.36	22.59	22.81	23.04	23.27
Grade 2	22.07	22.28	22.51	22.73	22.96	23.19	23.43	23.66	23.90	24.13	24.38	24.61	24.87	25.11	25.36
Grade 3	24.06	24.29	24.54	24.79	25.03	25.29	25.53	25.79	26.04	26.31	26.57	26.84	27.11	27.37	27.65
Grade 4	26.24	26.49	26.76	27.02	27.30	27.58	27.85	28.13	28.41	28.69	28.98	29.27	29.56	29.86	30.15
Grade 5	28.58	28.87	29.16	29.45	29.74	30.04	30.34	30.64	30.95	31.26	31.57	31.89	32.21	32.53	32.85
Grade 6	31.16	31.46	31.78	32.10	32.41	32.74	33.07	33.41	33.73	34.07	34.41	34.75	35.10	35.45	35.81
Grade 7	34.27	34.61	34.96	35.31	35.66	36.02	36.38	36.74	37.11	37.48	37.85	38.23	38.62	39.00	39.40
Grade 8	37.69	38.07	38.45	38.83	39.22	39.61	40.01	40.41	40.82	41.23	41.64	42.06	42.47	42.89	43.32
Grade 9	41.83	42.25	42.67	43.10	43.53	43.97	44.41	44.85	45.30	45.75	46.21	46.67	47.14	47.61	48.09
Grade 10	46.43	46.90	47.37	47.84	48.32	48.80	49.29	49.79	50.29	50.79	51.29	51.81	52.32	52.84	53.37
Grade 11	51.55	52.07	52.59	53.12	53.65	54.18	54.72	55.28	55.83	56.38	56.94	57.52	58.09	58.67	59.25
Grade 12	57.22	57.79	58.36	58.96	59.54	60.13	60.74	61.35	61.96	62.58	63.20	63.83	64.48	65.12	65.77
Grade 13	63.51	64.14	64.79	65.43	66.08	66.75	67.41	68.09	68.77	69.46	70.15	70.85	71.56	72.28	73.00
Grade 14	70.49	71.20	71.90	72.63	73.35	74.08	74.83	75.57	76.33	77.10	77.86	78.64	79.43	80.23	81.02
Grade 15	80.59	81.39	82.21	83.03	83.87	84.70	85.55	86.40	87.27	88.14	89.02	89.91	90.81	91.72	92.64
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15

**TOWN OF CARLISLE, MASSACHUSETTS
 FY 2025 CLASSIFICATION PLAN
 Permanent Full and Part-time Employees**

1	8
Library Page	Executive Assistant
2	Planning Assistant
Van Driver	General Foreman
3	9
Library Assistant II	Facilities Manager
4	COAHS Social Services Manager
Driver/Laborer	10
Library Assistant I	Conservation Administrator
Maintenance Custodian	Town Clerk
5	Assistant Library Director
Head of Circulation	11
Part-Time Police Officer I*	Building Commissioner
ZBA Assistant	Public Health Nurse
Municipal Assistant	DPW Director
Heavy Equipment Operator	Health Agent
Transportation and Office Manager	COAHS Director
6	Recreation Director
Fire Assistant	Town Planner
Police Assistant	Assistant Town Administrator
COAHS Program Manager	12
Part-Time Police Officer II*	Town Accountant
DPW Mechanic	Treasurer Collector
7	13
Finance Assistant	Assessing Director
Assessing Assistant	14
Health Assistant	Deputy Police Chief
Assistant Town Clerk	15
Traffic Safety Member*	No Positions
Teen Librarian	NOTES
Part-Time Police Officer III*	<i>*Part-time officers are classified based on experience and academy training</i>
Children's Librarian	

ARTICLE 9 – Revoke the Opioid Settlement Stabilization Fund and Create a Special Revenue Fund:** To see if the Town will vote to revoke the dedication of funds to the Opioid Settlement Stabilization Fund pursuant to G.L. c. 44, s. 53, Clause 4 as voted by Article 5 of the October 23, 2023 Special Town Meeting and to place all statewide opioid settlement receipts previously received and received in the future into a special revenue fund as allowed by Chapter 77 of the Acts of 2023; or to take any other action related thereto. (SELECT BOARD/FINANCE COMMITTEE)

Summary: The Select Board agreed to join the Massachusetts Attorney General’s settlement agreement against opioid manufacturers, granting Carlisle access to funds available for helping to mitigate the opioid epidemic. The General Laws require special handling of this revenue. Last fall, Town Meeting approved a stabilization fund for the opioid settlement revenue because it was the best available financial mechanism for managing these payments. Since that time, the Commonwealth has authorized the use of a special revenue fund, a better and more efficient mechanism according to the Town’s Financial Management Team and the Finance Committee. This article revokes the stabilization fund and authorizes the use of the special revenue fund.

ARTICLE 10 – FY 2025 Operating Budget: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, a sum of money to fund the various departments, boards, commissions, and operating expenses of the Town for the Fiscal Year 2025, beginning July 1, 2024, or to take any other action related thereto. (SELECT BOARD/FINANCE COMMITTEE)

Current FY25 Budget Estimate

	FY2024 BUDGET	FY2025 RECOMMENDED
<u>GENERAL GOVERNMENT</u>		
Town Hall & General Expense	\$ 577,179	\$ 594,954
Town Hall Maintenance & Facilities	\$ 413,696	\$ 485,179
Historical Commission	\$ 15,037	\$ 15,513
Zoning Board of Appeals	\$ 14,653	\$ 13,360
Town Accountant	\$ 177,834	\$ 182,057
Treasurer	\$ 317,412	\$ 238,513
Town Clerk	\$ 142,524	\$ 146,707
Assessors	\$ 208,881	\$ 216,238
Planning Board	\$ 151,541	\$ 163,966
Energy & Sustainability	\$ 44,925	\$ 15,000
sub-total	\$ 2,063,682	\$ 2,071,487
<u>PROTECTION OF PERSONS & PROPERTY</u>		
Police	\$ 2,049,115	\$ 2,116,063
Fire	\$ 740,443	\$ 761,435
Communications	\$ 479,044	\$ 470,100
Conservation	\$ 175,218	\$ 188,472
Dog & Animal Control	\$ 12,000	\$ 11,000
Building & Inspection Services	\$ 187,361	\$ 233,453
Street Lights	\$ 4,000	\$ 4,000
sub-total	\$ 3,647,181	\$ 3,784,523

<u>PUBLIC WORKS</u>		
Department of Public Works	\$ 871,056	\$ 918,893
Snow & Ice	\$ 90,000	\$ 90,000
Transfer Station	\$ 275,089	\$ 269,200
Road Maintenance	\$ 88,416	\$ 87,800
sub-total	\$ 1,324,561	\$ 1,365,893
<u>HEALTH & HUMAN SERVICES</u>		
Youth Commission	\$ 3,293	\$ 3,300
Board of Health	\$ 148,057	\$ 154,624
Council on Aging	\$ 277,139	\$ 280,850
Veteran's Agent	\$ 21,000	\$ 21,000
sub-total	\$ 449,489	\$ 459,774
<u>EDUCATION</u>		
Carlisle Public School	\$ 12,794,097	\$ 13,217,833
CCRS (w/o debt)	\$ 6,942,949	\$ 7,143,268
CCRS Debt Service	\$ 951,035	\$ 922,717
Vocational	\$ 84,702	\$ 121,223
sub-total	\$ 20,772,783	\$ 21,405,041
<u>CULTURE & RECREATION</u>		
Library	\$ 693,048	\$ 713,839
Recreation	\$ 212,071	\$ 214,818
sub-total	\$ 905,119	\$ 928,657
<u>INSURANCE & FRINGE</u>		
Blanket Insurance	\$ 389,000	\$ 403,450
Group Insurance & Medicare	\$ 1,474,712	\$ 1,621,678
OPEB Trust	\$ 215,000	\$ 215,000
County Retirement	\$ 1,402,244	\$ 1,488,276
Unemployment Insurance	\$ 30,000	\$ 30,000
sub-total	\$ 3,510,956	\$ 3,758,404
<u>UNCLASSIFIED</u>		
Reserve Fund	\$ 150,000	\$ 150,000
sub-total	\$ 150,000	\$ 150,000
<u>DEBT SERVICE</u>		
Debt Service	\$ 1,280,569	\$ 1,225,075
sub-total	\$ 1,280,569	\$ 1,225,075
<u>Total Operating Budget</u>		
	\$ 34,104,340	\$ 35,148,854
	% Increase	3.06%

Summary: The budget estimated above represents an increase of 3.06% from FY24 spending. For more details and information about the budget, please see the Town's Budget Book: <https://www.carlislema.gov/1083/Budget-Information>

Finance Committee: Recommends passage of Article 10
Select Board: Recommends passage of Article 10

ARTICLE 11 – Capital Equipment: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, the sum of six hundred fifty thousand seven hundred dollars (\$650,700), to be used for capital equipment, or to take any other action related thereto. (SELECT BOARD/FINANCE COMMITTEE)

Item	Dept	Location	FY25	Location
Concrete Work	CPS	Grounds	\$ 40,000	Grounds
WWTP Repairs	CPS	WWTP	\$ 143,400	WWTP
Walkway and Drainage	CPS	Courtyard	\$ 50,000	Courtyard
Sofit Clean and Repair	CPS	CPS	\$ 25,000	CPS
Alarm System Repair	CPS	CPS	\$ 50,000	CPS
1-Ton Dump Truck	DPW	DPW	\$ 107,000	DPW
20-Yard Open Top Container	DPW	DPW	\$ 5,300	DPW
Garage Bay heaters	Fire	CFD	\$ 13,000	CFD
UPS Replacement	Dispatch	CPD	\$ 35,000	CPD
Cruisers (2)	Police	CPD	\$ 145,000	CPD
Defibrillators	Police	CPD	\$ 8,000	CPD
Tasers	Police	CPD	\$ 14,000	CPD
IT Upgrades	Town Hall	Town Hall	\$ 15,000	Town Hall
Total			\$ 650,700	

Summary: The Select Board and Finance Committee reviewed these capital requests during the FY25 budget process. This list of necessary items was vetted by both boards in consultation with Town Departments and compared with priorities identified in a five-year plan. For more information, see the Town’s Budget Book: <https://www.carlislema.gov/1083/Budget-Information>

Finance Committee: Recommends passage of Article 11

Select Board: Recommends passage of Article 11

ARTICLE 12 – Ongoing Municipal Facilities Maintenance: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, the sum of five hundred twenty thousand dollars (\$520,000) for facilities maintenance and improvement projects to the Town Hall, Police Station, Gleason Library, Bog House, Department of Public Works, and Carlisle School facilities, all which projects are expected to be completed by June 30, 2026; (SELECT BOARD/FINANCE COMMITTEE/MUNICIPAL FACILITIES COMMITTEE)

Summary: This article would authorize the expenditure identified on essential facilities and capital projects. The Municipal Facilities Committee (MFC) has been working to prioritize the Town’s needs for the past several years. Working with the Finance Committee, the MFC has adopted a strategy of working with a fixed amount of funding on an annual basis in accordance with the Town’s long-range capital plan to address these maintenance problems over time. For

more information, see the Town's Budget Book: <https://www.carlislema.gov/1083/Budget-Information>.

Finance Committee: Recommends passage of Article 12

Select Board: Recommends passage of Article 12

ARTICLE 13 – Police Station Renovation: To see if the Town will vote to appropriate a sum of money to pay the costs of designing, engineering, renovating, and equipping the Town's police station located at 41 Lowell Street, including site preparation, remediation, and all other costs incidental and related thereto; to determine whether this amount shall be raised by borrowing or otherwise, or to take any other action related thereto. (SELECT BOARD)

2/3 VOTE REQUIRED

Summary: This article is asking residents to approve the proposed police station renovation project. The estimated cost of this project at the time of this Town Meeting Warrant's printing is \$3.1 million. An updated number based on the recommendations of a professional estimator will be provided at the Town Meeting. The goals of this project include improving the station's accessibility and allowing the department to achieve state accreditation. Achieving these goals will increase safety for department employees and visitors, assist with the retention and recruitment of qualified police officers, add female locker space to address parity concerns, and reduce overall Town liability. Finally, the project will add community space on the first floor, improving the department's ability to provide programming and increasing the amount of community space available to residents.

Finance Committee: Recommends passage of Article 13

Select Board: Recommends passage of Article 13

ARTICLE 14 – Fire Engine Purchase and Borrowing Approval: To see if the Town will vote to appropriate nine hundred seventy-five thousand dollars (\$975,000), or any other amount, to pay the costs of purchasing a new fire engine for the Fire Department, including the payment of all costs incidental and related thereto; to determine whether this amount shall be raised by borrowing or otherwise, or to take any other action related thereto. (SELECT BOARD)

2/3 VOTE REQUIRED

Summary: This article recommends replacing Engine 3, the first engine used for structure fires. The current Engine 3 was put into service in 2000 with a projected 25 year lifespan. This article will authorize the town to buy a replacement engine with a similar configuration. Current supply shortages indicate that it can take 3+ years to deliver a fire engine. The proposed engine purchase will be designed to meet the Town's current needs, servicing larger homes that are more difficult to access and better suited to the skills of the current and projected fire staffing.

Finance Committee: Recommends passage of Article 14

Select Board: Recommends passage of Article 14

ARTICLE 15 – Transfer to Capital Stabilization: To see if the Town will vote to transfer a sum of money from available funds or Free Cash into the Capital Stabilization Fund, or to take any other action related thereto (SELECT BOARD).

Summary: This article moves available funds not appropriated for a specific reason to a Town savings account called the Capital Stabilization Fund. Town officials seek to increase this savings fund to protect against future deferred capital costs and/or to buy down the borrowing costs of any proposed building projects. For more information, see the Town’s Budget Book: <https://www.carlislema.gov/1083/Budget-Information>.

Finance Committee: Recommends passage of Article 15

Select Board: Recommends passage of Article 15

ARTICLE 16 – GIS Program – Three Year Costs: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, the sum of forty-five thousand (\$45,000), to be used for improving the Town’s GIS capabilities and functionality, or to take any other action related thereto. (PLANNING BOARD)

Summary: The Planning Board is looking to fund a three-year investment in the new Geographic Information System (GIS) program spearheaded by the Town Planner for use by all Town departments and residents. GIS is a system that creates, manages, analyzes, and maps all types of data. GIS connects data to a map, integrating location data (where things are) with all types of descriptive information (what things are like there). This project includes building out local layers and functionality to make the tool more accessible to staff and the public. The request also will cover any hardware or software costs needed to support the GIS program over the next 3 years. The needs will be determined as the program is rolled-out and be based on the published GIS Strategic Plan. This plan is available at <https://www.carlislema.gov/1194/GIS-Online-Mapping>.

Finance Committee: Recommends passage of Article 16

Select Board: Recommends passage of Article 16

ARTICLE 17 – Cranberry Bog Maintenance: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, the sum of sixteen thousand five hundred dollars (\$16,500), to be used for improving and maintaining the Town’s Cranberry Bog and surrounding areas, or to take any other action related thereto. (CONSERVATION COMMISSION)

Summary: The Conservation Commission is looking to correct deferred maintenance at the Cranberry Bog and its surrounding land that is not covered in the operating budget. The investment will allow Town officials to correct current deficiencies and build a long-term plan for maintaining the Bog.

Finance Committee: Recommends passage of Article 17

Select Board: Recommends passage of Article 17

ARTICLE 18 – CPA Annual Recommendations: To see if the Town will vote to act on the report of the Community Preservation Committee for Fiscal Year 2025, as detailed below in roman numerals I through V, and to appropriate or reserve for later appropriation monies from the Community Preservation Fund annual revenues or available funds, for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year, and to authorize the Select Board and Conservation Commission to enter into all agreements and execute any and all instruments necessary to acquire, convey, or accept as the case may be, appropriate historic preservation restrictions for historic resources and conservation restrictions for open space, in accordance with Chapter 184 of the General Laws, to be in compliance with the requirements of Chapter 44B, Section 12 of the General Laws of the Commonwealth, as follows; or to take any other action related thereto. (COMMUNITY PRESERVATION COMMITTEE)

I. FY25 CPA APPROPRIATIONS:

That the following amounts be appropriated from the Fiscal Year 2025 Community Preservation Fund estimated revenues to the Community Preservation Fund accounts as follows:

- a. Sixty-four thousand dollars (\$64,000), be appropriated to the Community Housing Reserve Fund.
- b. Sixty-four thousand dollars (\$64,000), be appropriated to the Historic Reserve Fund.
- c. Sixty-four thousand dollars (\$64,000), be appropriated to the Open Space and Recreation Reserve Fund.
- d. Thirty thousand dollars (\$30,000), be appropriated for Administrative Expenses.

II. CPA RECOMMENDATION – Cranberry Bog Hydrologic Study

That fifty-six thousand dollars (\$56,000) be appropriated from the Open Space and Recreation Reserve Fund to the Conservation Commission for the purposes of conducting a scientific hydrologic study of the watershed impacting the Carlisle Cranberry Bog Dam #1, the Carlisle Cranberry Bog Fiske Street Dike, its infrastructure formerly used for agriculture, evaluating dam design options and water outlet operations to manage pond levels, and that such sums be expended by the Conservation Commission pursuant to the terms of the Town of Carlisle Community Preservation Committee Grant Agreement #2025-001, and further, that any portion of such sums not expended by June 30, 2026 shall be returned to the Open Space and Recreation Reserve Fund.

III. CPA RECOMMENDATION – Greenough Pond Hydrologic Study

That thirty thousand dollars (\$30,000) be appropriated from the Open Space and Recreation Fund to the Conservation Commission for the purposes of conducting a scientific hydrologic study of

the watershed impacting the Greenough Pond and surrounding areas, and evaluating the watershed for infrastructure management and to manage pond levels, and that such sums be expended by the Conservation Commission pursuant to the terms of the Town of Carlisle Community Preservation Committee Grant Agreement #2025-002, and further, that any portion of such sums not expended by June 30, 2026 shall be returned to the Open Space and Recreation Fund;

IV. CPA RECOMMENDATION – Rental Assistance for Carlisle Seniors

That fifty thousand dollars (\$50,000) be appropriated from the Community Housing Reserve Fund to the Carlisle Council on Aging and Human Services (COAHS) to provide rental assistance for seniors whose income is at or below the Area Median Income (AMI) and who pay more than 30% of their income for rent. The total rent is also limited to the Fair Market Rent (FMR) standard plus \$500, and applicants cannot own any real property worth more than \$50,000. The maximum amount of rental assistance per household shall be \$400 per month. Such sums to be expended by the COAHS shall be pursuant to the terms of the Town of Carlisle Community Preservation Committee Grant Agreement #2025-003, and further, that any portion of such sums not expended by June 30, 2026, shall be returned to the Community Housing Reserve Fund.

V. CPA RECOMMENDATION – Benfield Farms ADA Accessible Doors

That sixty thousand dollars (\$60,000) be appropriated from the Community Housing Reserve Fund to the Carlisle Affordable Housing Trust (CAHT) to provide ADA accessible doors for the entrances and residential apartment doors of the Benfield property located at 475 South Street, and that such sums be expended by the CAHT pursuant to the terms of the Town of Carlisle Community Preservation Committee Grant Agreement #2025-004, and further, that any portion of such sums not expended by June 30, 2026, shall be returned to the Community Housing Reserve Fund.

Summary: Any changes to Community Preservation Committee recommendations and any relevant presentations will be available in the Town Meeting Motion Book at the May 13, 2024, Annual Town Meeting. These materials will also be available on the Town website.

Finance Committee: Recommends of Article 18
Select Board: Recommends passage of Article 18

And in the name of the Commonwealth of Massachusetts you are hereby further required to notify and warn the inhabitants of the Town of Carlisle, qualified as aforesaid, to go to Carlisle Town Hall at 66 Westford Street in said Carlisle on Tuesday, the 21st day of May, 2024 between the hours of seven o'clock in the morning and eight o'clock in the evening and there to vote on the following:

**TOWN ELECTION – MAY 21st, 2024
7:00 A.M. TO 8:00 P.M.**

ELECTION OF OFFICERS – To see if the Town will vote on the election of the following Town Officers:

Select Board	one for a term of three years
Board of Assessors	one for a term of three years
Board of Health	two for a term of three years
Library Trustee	one for a term of three years
Planning Board	two for a term of three years
School Committee	one for a term of three years
Town Moderator	one for a term of three years
Town Clerk	one for a term of three years

Question 1 - Shall the Town of Carlisle be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay costs of purchasing a new fire engine for the use of the Fire Department, including the payment of all costs incidental and related thereto?

Yes ____ No ____

Question 2 - Shall the Town of Carlisle be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay costs of designing, engineering, renovating and equipping the Town's police station located at 41 Lowell Street, including site preparation, remediation and all other costs incidental and related thereto?

Yes ____ No ____

Question 3 - Shall the Town of Carlisle vote to have its elected Town Clerk become an appointed Town Clerk of the town?

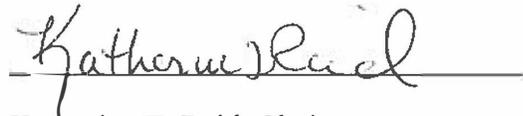
Yes ____ No ____

And you are directed to serve this Warrant by posting a true and attested copy thereof at the Town Hall and at the Post Office in said Town of Carlisle at least seven days prior to the time of holding said Meeting.

THEREOF FAIL NOT and make return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of holding the Meeting aforesaid.

Given under our hands this 9th day of April in the Year of Our Lord 2024.

SELECT BOARD



Katherine T. Reid, Chair



Travis J. Snell, Vice Chair



Barbara T. Arnold, Clerk

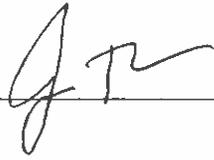


Nathan C. Brown, Member



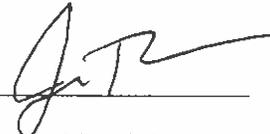
Seth D. Model, Member

A True Copy Attest:


_____, Constable

Middlesex, ss.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Carlisle by posting attested copies of the same at the United States Post Office and on the Town Bulletin Board located at Town Hall in said Town at least seven (7) days before the date of the Meeting, as within directed.



Constable of Carlisle

Date Posted: April 11, 2024



CONSTABLE JOSEPH TOPOL
MIDDLESEX COUNTY CONSTABLE
POST OFFICE BOX 311 • CARLISLE • MA 01741