

**WARRANT
ANNUAL TOWN MEETING – APRIL 28, 2014
THE COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss.

To either of the Constables of the Town of Carlisle in the County of Middlesex:

GREETINGS

IN THE NAME OF the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and town affairs, to meet at the Corey Building at 150 Church Street in said Carlisle on Monday, the Twenty-eighth of April next, at seven o'clock in the evening, and thereafter continuing from day to day until completed, then and there to act on the following articles:

CONSENT AGENDA

In an effort to streamline Town Meeting and therefore to make it more inviting to voters, the Board of Selectmen has decided to continue with the concept of the Consent Agenda. This agenda speeds the passage of Articles that the Selectmen anticipate, in consultation with the Moderator and Finance Committee, are likely to generate no controversy and can be properly voted on without debate. The purpose of the Consent Agenda is to allow these Articles to be acted upon pursuant to a single motion, and to be passed without debate.

THE TOWN WILL BE ASKED TO APPROVE THE USE OF A CONSENT AGENDA UNDER ARTICLE 1.

Should the Town approve the use of a CONSENT AGENDA, the Selectmen have voted to recommend that the following Articles be acted upon under the Consent Agenda: Articles 2, 3, 4, 5, 6, and 7. The Articles to be taken up under the Consent Agenda are indicated by a double asterisk (**).

At the call of the Consent Agenda, the Moderator will call out the numbers of the Articles, one by one. If one or more voters object to any particular Article being included in the Consent Agenda, please say the word "Hold" in a loud voice when the number is called. The Article will then be automatically removed from the Consent Agenda and restored to its original place in the Warrant, to be debated and voted upon in the usual manner. After the calling of the individual items in the Consent Agenda, the Moderator will entertain a SINGLE MOTION that all items remaining on the Consent Agenda be acted upon favorably by the voters.

Please carefully review the list of proposed Articles, which appears in the printed Warrant Book that is mailed to each home. If you have any questions about the consent articles or procedure, please contact the Town Administrator at 978-371-6688 before Town Meeting.

ARTICLE 1 – Consent Agenda: To see if the Town will vote to adopt certain procedures to govern the conduct of the 2014 Annual Town Meeting, or to take any other action related thereto. (BOARD OF SELECTMEN)

ARTICLE 2 - Town Reports:** To hear and act upon the reports of Town Officers, Boards, Committees, Commissioners, and Trustees, or to take any other action related thereto. (BOARD OF SELECTMEN)

ARTICLE 3 - Salaries of Elected Officials **: To see if the Town will vote to fix the salaries of the elected officers of the town as provided by Chapter 41, Section 108 of the General Laws, as amended, for the Fiscal Year 2015, beginning July 1, 2014, or to take any other action related thereto. (BOARD OF SELECTMEN/FINANCE COMMITTEE)

	<u>Voted FY'13</u>	<u>Voted FY'14</u>	<u>Recommended FY'15</u>
Moderator	\$50	\$50	\$50
Town Clerk	\$55,807	\$57,063	\$58,204
Assessors - Chairman	\$100	\$100	\$100
Second Member	\$100	\$100	\$100
Third Member	\$100	\$100	\$100

Finance Committee Recommendation: The Finance Committee recommends approval of Article 3.

ARTICLE 4 – Actuarial Valuation of Post-Employment Benefits:** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money to be spent by the Board of Selectmen for the purpose of professional services in connection with GASB 45 actuarial valuation of post-employment benefits for the Town, or to take any other action related thereto. (BOARD OF SELECTMEN/FINANCE COMMITTEE)

Finance Committee Recommendation: The Finance Committee recommends raising and appropriating \$4,000 to be spent by the Board of Selectmen for professional services connected with the Actuarial Valuation. The intent of this article is to plan for and budget a portion of the cost for the actuarial valuation that must be done every two years by the Treasurer.

ARTICLE 5 - Department Revolving Funds Authorization **: To see if the Town will vote to authorize or reauthorize certain revolving funds, as set forth below, pursuant to *Massachusetts General Laws* Chapter 44, Section 53E ½ for the Fiscal Year 2015, beginning July 1, 2014, or to take any other action related thereto. (BOARD OF SELECTMEN/FINANCE COMMITTEE)

Revenue Funds	Revenue Source	Authority to Spend	Use of Fund	Spending Limit
School Buses	User Fees Collected by School	School Committee	To provide transportation for 7 th and 8 th grade students	\$60,000
Board of Health Inspections	Board of Health Fees	Board of Health	Specific expert engineering and consulting services to review septic and well installations and repairs, sanitary inspections and other appropriate reimbursable expenses.	\$50,000
Hazardous Wastes	Transfer Station User Fees & Grants Received	Board of Selectmen	Collection and disposal of household hazardous waste.	\$40,000
Trails Committee	Sale of Trails in Carlisle Book	Board of Selectmen	Building, maintaining and enhancing recreation trails.	\$10,000
Conservation Foss Farm	User Fees	Conservation Commission	Activities and maintenance associated with Foss Farm.	\$2,500
Conservation Building Maintenance	Fees and/or Rent	Conservation Commission	Maintenance and repairs associated with the Buildings located on Conservation Commission Lands	\$30,000
Historical Commission	Fees	Historical Commission	Reasonable expenses related to filings/applications.	\$3,000
Youth Commission	Event Admission Fees	Board of Selectmen	To provide for dances and other events sponsored by the Youth Commission.	\$10,000
Building Department	User Fees	Board of Selectmen	To cover inspectional services and administrative expenses.	\$100,000
Council on Aging	User Fees	Council on Aging	To provide for expenses for activities, programs and events sponsored by the Council on Aging.	\$25,000

Finance Committee Recommendation: *The Finance Committee recommends authorizing the following revolving special revenue funds, as specified in the Article: School buses, Board of Health, Hazardous Wastes, Trails Committee, Conservation Foss Farm, Conservation Building Maintenance, Historical Commission, Youth Commission, Building Department, and Council on Aging. All of these Funds receive their revenues from user fees and grant awards, which are spent to provide services as determined in each of the fund's charter.*

ARTICLE 6 – Real Estate Tax Exemption **: To see if the Town will vote to authorize the Board of Assessors, pursuant to *Massachusetts General Laws* Chapter 59, Section 5 (clause 41C), to grant an additional real estate tax exemption of up to one hundred percent (100 %) of the amount permitted by this statute, or to take any other action related thereto. (BOARD OF SELECTMEN/BOARD OF ASSESSORS)

Finance Committee Recommendation: The Finance Committee recommends authorizing the Board of Assessors to grant this exemption.

ARTICLE 7 - FY 2015 Chapter 90 Authorization **: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to be used for reconstruction and improvements of Public Ways, as provided for under the provisions of *Massachusetts General Laws* Chapter 90, or to take any other action related thereto. (BOARD OF SELECTMEN/FINANCE COMMITTEE)

Finance Committee Recommendation: The Finance Committee recommends appropriating Chapter 90 funds to fund road reconstruction and improvement of public ways. Under the General Laws, the Commonwealth of Massachusetts will reimburse the Town for these monies.

ARTICLE 8 – Fiscal Year 2014 Budget Transfers: To see if the Town will vote to transfer sums of money into various line items of the Fiscal Year 2014 operating budget from other line items of said budget, from unexpended funds in various accounts or from other available funds,

**Town of Carlisle
Proposed FY'14 Appropriation Transfers**

From:	Group Insurance	(67,150.00)	
To:	Town Hall	30,000.00	For replacement of Boiler and Shed
	Recreation	14,500.00	For field Study
	Treasury	12,650.00	For costs associated with closure of 669 Bedford Rd
	Fire Department	10,000.00	For estimated cost of pipe replacement on fuel dispenser

or to take any other action related thereto. (BOARD OF SELECTMEN)

Finance Committee Recommendation: The Finance Committee recommends Article 8.

ARTICLE 9 – Close out Unexpended Capital Articles: To see if the Town will vote to close out the balance of the following unexpended capital accounts to the General Fund:

**Town of Carlisle
Unexpended Continuing Appropriations (Warrant Articles) Proposed for Closure**

Town Meeting Date	Article	Description	Unexpended Appropriations to be Closed
5/4/1999	9	Housing on Conant	4,193.53
5/5/2008	10	School Roof	7,600.00
5/5/2008	10	Gym Bleachers Refurb.	235.00
5/5/2008	10	Corey Water Infiltration	3,980.00
5/5/2008	10	Holsters	16.95
5/9/2011	12	Police Cruiser	138.23
4/30/2012	14	Police Cruiser	1,564.87
5/10/2010	13	Cistern	165.85
5/10/2010	12	SCBA Air Bottles	29,415.00
4/30/2012	14	Repave Parking Lot	520.00
4/30/2012	16	Fire Dept. – Pickup Truck	906.29
5/10/2010	12	DPW – One Ton Truck	1,383.00
TOTAL			<u>50,118.72</u>

or to take any other action related thereto. (BOARD OF SELECTMEN)

Finance Committee Recommendation: *The Finance Committee recommends Article 9*

ARTICLE 10 – Approve/Fund Collective Bargaining Agreements: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of funding a successor collective bargaining agreement between the Town and Massachusetts Coalition of Police, Local 201A, or to take any other action related thereto. (BOARD OF SELECTMEN)

Finance Committee Recommendation: *The Finance Committee will make its recommendation at Town Meeting.*

ARTICLE 11 – Establish/fund OPEB Trust: To see if the Town will vote to accept the provisions of *Massachusetts General Laws Chapter 32B, Section 20* to establish a separate fund, to be known as an **Other Post-Employment Benefits Liability Trust Fund**, to account for appropriations made to cover the unfunded actuarial liability related to retirees' health care

and other post-employment benefits, or to take any other action related thereto. (BOARD OF SELECTMEN)

Finance Committee Recommendation: *The Finance Committee recommends approval of Article 11.*

ARTICLE 12 – FY15 Operating Budget: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, a sum of money to fund the various departments, boards, commissions, and operating expenses of the Town for the Fiscal Year 2015, beginning July 1, 2014, or to take any other action related thereto. (BOARD OF SELECTMEN/FINANCE COMMITTEE)

Finance Committee Recommendation: *The Finance Committee recommends approval of a total Operating Budget of \$26,302,185 as further detailed below:*

Article 12			
	FY 2014	ARTICLE 12	ARTICLE 13
	Budget	FY 2015	FY 2015
		Levy Limit	Transfers
		Budget	Budget
General Government	1,109,761	1,149,181	1,149,181
Protection of Persons & Property	2,176,040	2,283,187	2,283,187
Board of Health	86,620	88,822	88,822
Public Works	1,097,099	1,110,880	1,110,880
Public Assistance	192,994	204,026	204,026
Education	16,291,823	16,859,206	16,859,206
Library	560,005	574,053	574,053
Recreation	145,189	147,282	147,282
Insurance & Benefits	1,221,500	1,505,000	1,505,000
Unclassified	152,000	152,000	152,000
County Retirement	683,120	726,609	726,609
Long Term Debt	1,771,508	1,501,939	1,516,884
Total	25,487,659	26,302,185	26,317,130

General Government

	ARTICLE 12	ARTICLE 13
	FY 2015	FY 2015
FY 2014	Levy Limit	Transfers
Budget	Budget	Budget

General Government

General Expense & Town Hall	698,617	726,246	726,246
Citizen Recognition	250	275	275
Treasurer/Collector	140,497	144,677	144,677
Town Clerk	69,062	70,469	70,469
Registrars & Elections	13,457	13,723	13,723
Assessors	103,564	107,405	107,405
Planning Board	84,314	86,386	86,386
sub-total	1,109,761	1,149,181	1,149,181

General Expenses & Town Hall: The Finance Committee recommends a balanced budget appropriation of \$726,246 for this budget item.

Citizen Recognition: The Finance Committee recommends a balanced budget appropriation of \$275 for this budget item.

Treasurer/Tax Collector: The Finance Committee recommends a balanced budget appropriation of \$144,677 for this budget item.

Town Clerk: The Finance Committee recommends a balanced budget appropriation of \$70,469 for this budget item.

Registrars and Elections: The Finance Committee recommends a balanced budget appropriation of \$13,723 for this budget item.

Assessors: The Finance Committee recommends a balanced budget appropriation of \$107,405 for this budget item.

Planning Board: The Finance Committee recommends a balanced budget appropriation of \$86,386 for this budget item.

Protection of Persons and Property

	FY 2014 Budget	ARTICLE 12	ARTICLE 13
		FY 2015 Levy Limit Budget	FY 2015 Transfers Budget
Protection of Persons & Property			
Police	1,324,433	1,368,980	1,368,980
Fire	377,225	427,072	427,072
Communications	315,955	324,487	324,487
Conservation	91,145	94,215	94,215
Dog & Animal Control	10,099	10,325	10,325

Inspectional Services	33,621	34,108	34,108
Street-Lighting	23,562	24,000	24,000
Sub-total	2,176,040	2,283,187	2,283,187

Police: *The Finance Committee recommends a balanced budget appropriation of \$1,368,980 for this budget item.*

Fire: *The Finance Committee recommends a balanced budget appropriation of \$427,072 for this budget item, with \$374,072 to be raised from taxation or other available funds of the town and \$53,000 to be transferred from the Ambulance Fund.*

Communications: *The Finance Committee recommends a balanced budget appropriation of \$324,487 for this budget item.*

Conservation: *The Finance Committee recommends a balanced budget appropriation of \$94,215 for this budget item.*

Dog & Animal Control: *The Finance Committee recommends a balanced budget appropriation of \$10,325 for this budget item.*

Inspectional Services: *The Finance Committee recommends a balanced budget appropriation of \$34,108 for this budget item.*

Street Lighting: *The Finance Committee recommends a balanced budget appropriation of \$24,000 for this budget item.*

Board of Health

	ARTICLE 12	ARTICLE 13
	FY 2015	FY 2015
FY 2014	Levy Limit	Transfers
Budget	Budget	Budget
Board of Health	86,620	88,822

Board of Health: *The Finance Committee recommends a balanced budget appropriation of \$88,822 for this budget item.*

Public Works

	ARTICLE 12	ARTICLE 13
	FY 2015	FY 2015
FY 2014	Levy Limit	Transfers

	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Public Works			
DPW (incl. trees)	683,919	696,413	696,413
Snow & Ice	65,340	65,440	65,440
Transfer Station	259,424	260,611	260,611
Road Maintenance	88,416	88,416	88,416
sub-total	1,097,099	1,110,880	1,110,880

***DPW:** The Finance Committee recommends a balanced budget appropriation of \$696,413 for this budget item.*

***Snow & Ice:** The Finance Committee recommends a balanced budget appropriation of \$65,440 for this budget item.*

***Transfer Station:** The Finance Committee recommends a balanced budget appropriation of \$260,611 for this budget item.*

***Road Maintenance:** The Finance Committee recommends a balanced budget appropriation of \$88,416 for this budget item.*

Public Assistance

	<u>FY 2014 Budget</u>	<u>ARTICLE 12 FY 2015 Levy Limit Budget</u>	<u>ARTICLE 13 FY 2015 Transfers Budget</u>
Public Assistance			
Youth Commission	2,751	2,806	2,806
Council on Aging	171,168	174,620	174,620
Senior Tax Voucher Program	17,500	25,000	25,000
Veteran's Agent	1,575	1,600	1,600
sub-total	192,994	204,026	204,026

***Youth Commission:** The Finance Committee recommends a balanced budget appropriation of \$2,806 for this budget item.*

***Council on Aging:** The Finance Committee recommends a balanced budget appropriation of \$174,620 for this budget item.*

Senior Tax Voucher Program: *The Finance Committee recommends a balanced budget appropriation of \$25,000 for this budget item.*

Veteran's Agent: *The Finance Committee recommends a balanced budget appropriation of \$1,600 for this budget item.*

Education

	FY 2014 Budget	ARTICLE 12 FY 2015 Levy Limit Budget	ARTICLE 13 FY 2015 Transfers Budget
Education			
Carlisle Public Schools	9,744,311	10,012,736	10,012,736
CCRS D	5,723,013	5,834,916	5,834,916
CCRS D debt service	578,346	684,033	684,033
MMRHS	246,153	327,521	327,521
sub-total	16,291,823	16,859,206	16,859,206

Carlisle Public Schools: *The Finance Committee recommends a balanced budget appropriation of \$10,012,736 for this budget item.*

Concord Carlisle Regional High School (CCRS D): *The Finance Committee recommends a balanced budget appropriation of \$5,834,916 for this budget item.*

Concord Carlisle Regional High School (CCRS D) Debt Service: *The Finance Committee recommends a balanced budget appropriation of \$684,033 for this budget item.*

Minuteman Regional High School (MMRHS): *The Finance Committee recommends a balanced budget appropriation of \$327,521 for this budget item.*

Library

	FY 2014 Budget	ARTICLE 12 FY 2015 Levy Limit Budget	ARTICLE 13 FY 2015 Transfers Budget
Library	560,005	574,053	574,053

Library: *The Finance Committee recommends a balanced budget appropriation of \$574,053 for this budget item.*

Recreation

	<u>ARTICLE 12</u>	<u>ARTICLE 13</u>
	FY 2015	FY 2015
FY 2014	Levy Limit	Transfers
Budget	Budget	Budget
Recreation	145,189	147,282

***Recreation:** The Finance Committee recommends a balanced budget appropriation of \$147,282 for this budget item.*

Insurance & Benefits

	<u>ARTICLE 12</u>	<u>ARTICLE 13</u>
	FY 2015	FY 2015
FY 2014	Levy Limit	Transfers
Budget	Budget	Budget
Insurance & Benefits		
Blanket Insurance	160,000	205,000
Group Insurance and Mitigation	1,011,500	1,000,000
Contribution to OPEB Trust	0	250,000
Unemployment Insurance	50,000	50,000
sub-total	1,221,500	1,505,000

***Blanket Insurance:** The Finance Committee recommends a balanced budget appropriation of \$205,000 for this budget item.*

***Group Insurance & Mitigation:** The Finance Committee recommends a balanced budget appropriation of \$1,000,000 for this budget item.*

***Contribution to OPEB Trust:** The Finance Committee recommends a balanced budget appropriation of \$250,000 for this budget item with \$100,000 to be raised from taxation or other available funds of the town and \$150,000 to be transferred from Free Cash.*

***Unemployment Insurance:** The Finance Committee recommends a balanced budget appropriation of \$50,000.*

Unclassified

	<u>ARTICLE 12</u>	<u>ARTICLE 13</u>
	FY 2015	FY 2015
FY 2014	Levy Limit	Transfers

	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Unclassified			
Interest, fees, & costs	1,000	1,000	1,000
Public Celebrations	1,000	1,000	1,000
Reserve Fund Balance	150,000	150,000	150,000
sub-total	152,000	152,000	152,000

***Interest, Fees, & Costs:** The Finance Committee recommends a balanced budget appropriation of \$1,000 for this budget item.*

***Public Celebrations:** The Finance Committee recommends a balanced budget appropriation of \$1,000 for this budget item.*

***Reserve Fund:** The Finance Committee recommends a balanced budget appropriation of \$150,000 for this budget item.*

County Retirement

	<u>ARTICLE 12</u>	<u>ARTICLE 13</u>
	<u>FY 2015</u>	<u>FY 2015</u>
<u>FY 2014</u>	<u>Levy Limit</u>	<u>Transfers</u>
<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
County Retirement	726,609	726,609

***County Retirement:** The Finance Committee recommends a balanced budget appropriation of \$726,609 for this budget item.*

Long Term Debt Service

	<u>ARTICLE 12</u>	<u>ARTICLE 13</u>
	<u>FY 2015</u>	<u>FY 2015</u>
<u>FY 2014</u>	<u>Levy Limit</u>	<u>Transfers</u>
<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Long Term Debt	1,501,939	1,516,884

***Long Term Debt:** The Finance Committee recommends a balanced budget appropriation of \$1,501,939 for this budget item with \$1,360,346 to be raised from taxation or other available funds of the town, \$100,000 to be transferred from Free Cash, and \$41,593 to be transferred from the Reserve for Bond Premiums account.*

ARTICLE 13 - Fiscal Year 2015 Stabilization Fund Transfer: To see if the Town will vote to transfer from the Stabilization Fund a sum of money to be applied to the payment of principal and interest on Long Term Debt service, or to take any other action related thereto. (BOARD OF SELECTMEN/FINANCE COMMITTEE)

Finance Committee Recommendation: The Finance Committee recommends transferring from the Stabilization Fund a sum of \$14,945 to be used to repay the principal and interest on a portion of the long term debt service for the Wang Coombs land purchase, increasing the appropriation for Long Term Debt from \$1,501,939 voted in Article 12 to \$1,516,884.

ARTICLE 14 – Additional Appropriations for Professional Services: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money to be expended by the Board of Selectmen for the purpose of retaining consultants to provide professional services to the following departments:

<u>Department</u>	<u>Amount</u>	<u>Purpose</u>
Council on Aging	\$6,500	Social Worker
Assessors	\$3,325	Updates to GIS Maps

or to take any other action related thereto. (BOARD OF SELECTMEN)

Finance Committee Recommendation: The Finance Committee recommends the appropriation of \$9,825 for professional services as described in Article 14.

ARTICLE 15 – Capital Equipment: To see what sums of money the Town will raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute for various capital purposes, or provide by any combination of these methods, or take any other action related thereto.

**Long Term Capital Requirements
FY'15
Article 15**

		Amount	Appropriation Expires
CPS	Technology Replacement	80,000	June 30, 2017
CPS	Annual Maintenance	25,000	June 30, 2017
CPS	Grant Building Air Conditioning	88,000	June 30, 2017
Police	Cruiser Replacement	40,000	June 30, 2017

Police	Evidence & Records Secure Storage	26,355	June 30, 2017
Police	Computer & Technology Replacement	4,000	June 30, 2017
Fire	Thermal Imaging Camera	12,000	June 30, 2017
Fire	Chest Compression Device	15,000	June 30, 2017
Fire	Replacement Ambulance Cot	19,000	June 30, 2017
Library	Misc. Maintenance Projects	5,000	June 30, 2017
Library	Computer & Technology Replacement	4,000	June 30, 2017
Library	Roof Repair	25,000	June 30, 2017
Library	Septic System Replacement	28,000	June 30, 2017
Town Hall	Technology Upgrades	5,000	June 30, 2017
Town Hall	Major Repairs/Replacement	10,000	June 30, 2017
	TOTAL	386,355	

(BOARD OF SELECTMEN/LONG TERM CAPITAL REQUIREMENTS COMMITTEE)

Combined Finance Committee and Long Term Capital Requirements Committee

Recommendations: Both Committees recommend approval of the preceding amounts for the items described under Article 15 for \$386,355, with \$250,000 to be raised from taxation or other available funds of the town, \$102,355 to be transferred from Free Cash, and \$34,000 to be transferred from the Ambulance Fund, and further that after June 30, 2017, any residual unexpended portion of any list appropriation shall be returned to the General Fund.

ARTICLE 16 – Telecommunications Tower: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money to be expended by the Board of Selectmen for the erection of a telecommunications tower on the campus of the Carlisle Public School, and to authorize the Board of Selectmen to enter into a contract or contracts for said purpose, or to take any other action related thereto. (BOARD OF SELECTMEN)

Combined Finance Committee and Long Term Capital Requirements Committee

Recommendations: Both Committees recommend approval of this article with \$150,000 to be transferred from Free Cash.

ARTICLE 17 – Amend FY’14 CPA Appropriation: To see if the Town will vote to amend its vote taken on Article 22, Motion 7 of the 2013 Annual Town Meeting by rescinding Twenty Five Thousand Dollars (\$25,000) of the appropriation under said Motion 7 and returning the

Twenty-Five Thousand Dollars (\$25,000) to the Community Preservation Community Housing Reserve Fund balance, provided, however, that this amendment shall be contingent upon a vote to approve the appropriation as proposed in Article 19, Motion 2 and to take any other action related thereto. (BOARD OF SELECTMEN/COMMUNITY PRESERVATION COMMITTEE)

Finance Committee Recommendation: The Finance Committee recommends Article 17.

ARTICLE 18 – Amend General Bylaws Subsection 3.26.4 to reflect recent CPA amendments: To see if the Town will vote to amend Subsection 3.26.4 of the General Bylaws of the Town of Carlisle by deleting said section in its entirety and inserting in its place the following:

3.26.4 The Community Preservation Committee shall make recommendations to the Town Meeting for acquisition, creation and preservation of open space; for the acquisition, preservation, rehabilitation and restoration of historic resources; for the acquisition, creation, preservation, rehabilitation and restoration of land for recreational use; for the acquisition, creation, preservation and support of community housing; and for the rehabilitation or restoration of open space and community housing that is acquired or created as provided in the Community Preservation Act, M.G.L. c.44B, as amended; provided, however, that funds expended pursuant to the Community Preservation Act shall not be used for maintenance. With respect to community housing, the Community Preservation Committee shall recommend, whenever possible, the reuse of existing buildings or construction of new buildings on previously developed sites. With respect to recreational use, the acquisition of artificial turf for athletic fields shall be prohibited. or to take any other action related thereto. (BOARD OF SELECTMEN)

ARTICLE 19 – CPA Annual Recommendations: To see if the town will vote to act on the report of the Community Preservation Committee and to appropriate or reserve for later appropriation monies from the Community Preservation Fund annual revenues or available funds and to authorize the Board of Selectmen to convey, or accept as the case may be, appropriate historic preservation restrictions for historic resources, open space restriction to be in compliance with the requirements of Chapter 44B, Section 12 of the General Laws of the Commonwealth, and to take any other action related thereto.

Summary of Motion 1 - FY'15 CPA Appropriations: That the following amounts be appropriated from the Fiscal Year 2015 Community Preservation Fund estimated revenues to the Community Preservation Fund accounts as follows:

- a. Fifty Six Thousand Nine Hundred Dollars (\$56,900) be appropriated to the Open Space Reserve Fund.
- b. Fifty Six Thousand Nine Hundred Dollars (\$56,900) be appropriated to the Community Housing Reserve Fund.
- c. Fifty Six Thousand Nine Hundred Dollars (\$56,900) be appropriated to the Historic Reserve Fund.
- d. Two Thousand Five Hundred Dollars (\$2,500) be appropriated for Administrative Expenses.

- e. Three Hundred Ninety Five Thousand Eight Hundred Dollars (\$395,800) be appropriated to the fiscal year 2015 Community Preservation Budget Reserve account.

Summary of Motion 2:

\$50,000 from the Community Housing Reserve Fund to the Carlisle Affordable Housing Trust (“CAHT”) to educate the public with regard to potential strategies to address Chapter 40B in Carlisle and to identify, investigate, analyze, and secure options to purchase property or properties for acquisition by the Town of Carlisle for Community Housing..

Summary of Motion 3:

\$125,000 from the Community Housing Reserve Fund to CAHT for the development of up to two group homes at 338 Bedford Road to support development activities and subsidies, of which not more than \$70,000.00 may be used for predevelopment activities.

(BOARD OF SELECTMEN/COMMUNITY PRESERVATION COMMITTEE)

Finance Committee Recommendation: The Finance Committee recommends Article 19, including the proposed FY15 CPA appropriations and both of the recommended appropriations in Item #2 above.

ARTICLE 20 – Pilot Program for Transportation for Disabled Residents: To see if the Town will vote to raise and appropriate the sum of \$10,000 to fund a pilot transportation program for disabled Carlisle residents to be managed under the direction of the Council on Aging or to take any other action related thereto. (BOARD OF SELECTMEN)

Finance Committee Recommendation: The Finance Committee recommends approval of \$10,000 for the item described under Article 20, to be raised from taxation or other available funds of the town.

ARTICLE 21 – FY’15 Matching Funds for Grant-funded Energy Manager: To see if the Town will vote to raise and appropriate the sum of \$14,750 to provide the Town’s matching share of grant funds from the Commonwealth’s Department of Energy Resources to employ an Energy Manager to be shared with the Town of Concord for a period of two fiscal years, beginning July 1, 2014, or to take any other action related thereto. (BOARD OF SELECTMEN)

Finance Committee Recommendation: The Finance Committee recommends approval of \$14,750 for the item described under Article 21, to be raised from taxation or other available funds of the town.

ARTICLE 22 – Banta-Davis Housing: To see if the Town shall vote to instruct the Board of Selectmen to take the following actions with respect to meeting the statutory minima for low or moderate income housing set forth in Chapter 40B of the Massachusetts General Laws: (a) continue pursuing mixed income rental projects on Town owned or purchased land; and (b)

continue to work to locate a mixed income rental project at the Banta-Davis property, or to take any other action related thereto. (BOARD OF SELECTMEN)

ARTICLE 23 – Authorization for Cranberry Bog License Agreement: To see if the Town will vote, pursuant to Section 12(b) of Chapter 30B of the Massachusetts General Laws, to authorize the Board of Selectmen to enter into an agreement with a qualified individual or entity to manage, maintain and harvest the agricultural area of the Town-owned Cranberry Bog Property located on Curve Street and Martin Street for a term of up to twenty years on such terms and conditions as the Board of Selectmen deem in the best interests of the Town, and to authorize the Board of Selectmen to take all actions necessary to implement and administer such agreement, or take any action in relation thereto. (BOARD OF SELECTMEN)

ARTICLE 24 – FY’15 Design Funds for Renovation of Highland Building: To see if the Town will vote to transfer from Free Cash the sum of \$85,000 to be expended for the purpose of design/engineering and expenses related to the development of a community/cultural center in the former Highland School building on School Street in Carlisle, Mass., and further, to authorize the Board of Selectmen to enter into a contract or contracts for this purpose, or to take any other action related thereto. (BOARD OF SELECTMEN/HIGHLAND COMMITTEE)

Finance Committee: The Finance Committee does not recommend Article 24.

ARTICLE 25 – Acceptance of Cutter’s Ridge Road: To see if the Town will take and accept as a Town way, the laying out by the Selectmen of the private way known as Cutter’s Ridge Road, also known as Cutters Ridge Road, formerly known as “Lanes End”, fifty (50) feet in width, from the Easterly side of East Street, a distance of 1200 feet, more or less, to and including the *cul de sac* at the terminus of the lane, all as shown on a “Subdivision Plan of Land in Carlisle, B.S.C. – Bedford, Surveyors, August 30, 1985”, filed as Plan No. 23415C, Document Number 27354, with the Land Registration Office for Middlesex County, July 25, 1986, and to authorize the Board of Selectmen to acquire by gift, grant or taking, the land, easements and rights therein, or to take any other action related thereto. (CITIZENS’ PETITION)

ARTICLE 26 – Accept M.G.L. C. 39, §23D (Mullin Rule): To see if the Town will accept, for all boards, committees or commissions holding adjudicatory hearings in the Town, the provisions of M.G.L. c. 39, § 23D, which provides that a member of a board, committee or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to the member’s absence from one session of such hearing, provided that certain conditions as set forth in the statute are met, or to take any other action related thereto. (BOARD OF SELECTMEN)

ARTICLE 27 – Zoning Bylaw Amendment – Medical Marijuana: To see if the Town will vote to amend the Zoning Bylaws of the Town of Carlisle as follows:

1. Delete Section 3.5 (INTERIM REGULATIONS FOR MEDICAL MARIJUANA USES) in its entirety.

2. Amend Section 3.3.2 (Uses Permissible on Special Permit in Business District other than Carlisle Center Business District) by inserting, after existing section 3.3.2.8.3, the following:

In a Business District other than the Carlisle Center Business District, the Planning Board may, subject to the provisions of Section #7.2 and Section #5.10, authorize by special permit the following additional use:

3.3.2.9 Medical Marijuana Treatment Center (RMD).

3. Amend Section 5 (SUPPLEMENTARY REGULATIONS) by inserting new Subsection 5.10 as follows:

5.10 Medical Marijuana Treatment Center (RMD)

5.10.1 Definitions

“Medical Marijuana Treatment Center” or “RMD”: A not-for-profit entity registered under Massachusetts 105 CMR 725.100, and licensed by the Department of Public Health, to be known as a registered marijuana dispensary (RMD), that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses, or administers Marijuana, products containing Marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers as defined by 105 CMR. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of Marijuana.

“Marijuana for Medical Use”: Marijuana that is designated and restricted for use, by and for the benefit of, Qualifying Patients in the treatment of Debilitating Medical Conditions as defined by 105 CMR.

“Marijuana”: The same substance as defined as “marihuana” under Chapter 94C of the Massachusetts General Laws; and the substance as defined as “marijuana” by 105 CMR, “including marijuana infused products (MIPs)”, as defined by 105 CMR, except where context clearly indicates otherwise.

“Special Permit Granting Authority”: The Town board charged with the responsibility for granting special permits for RMDs shall be the Carlisle Planning Board (“Planning Board”). The Planning Board may convene an *ad hoc* committee to assist it in reviewing an application for an RMD.

5.10.2 Purpose

The purposes of this Section are:

5.10.2.1 To provide for the establishment of RMDs in appropriate locations within the Town;

5.10.2.2 To minimize the adverse impacts associated with RMDs on adjacent properties, residential neighborhoods, schools and other places where children congregate, and other land uses potentially incompatible with RMDs; and

5.10.2.3 To regulate the siting, design, placement, security, safety, monitoring, and discontinuance of RMDs.

5.10.3 Applicability

5.10.3.1 The commercial cultivation, production, processing, assembly, packaging, retail or wholesale sale, trade, distribution or dispensing of Marijuana for Medical Use is prohibited unless permitted as a RMD under this Section 5.10.

5.10.3.2 No RMD shall be established except in compliance with the provisions of this Section 5.10.

5.10.3.3 Nothing in this Section 5.10 shall be construed to supersede federal and state laws governing the sale and distribution of narcotic drugs.

5.10.3.4 If any provision of this Section or the application of such provisions to any person or circumstance shall be held invalid, the remainder of this Section, to the extent it can be given effect, or the application of those provisions to persons or circumstances other than those to which it is held invalid, shall not be affected thereby, and to thus the provisions of this Section 5.10 are severable.

5.10.3.5 RMDs are allowed only in a Business District other than the Carlisle Center Business District, by a special permit granted by the Planning Board, provided the RMD meets the requirements of this Section 5.10.

5.10.3.6 The granting of a special permit under this Section does not supersede federal, state or local laws or exempt an applicant from complying with all relevant federal, state and local requirements.

5.10.4 General Requirements and Conditions for all RMDs

5.10.4.1 A special permit for an RMD shall be limited to one or more of the following uses as prescribed by the Planning Board:

5.10.4.1.1 cultivation of Marijuana for Medical Use;

5.10.4.1.2 processing and packaging of Marijuana for Medical Use, including Marijuana that is in the form of smoking materials, food products, oils, aerosols, ointments, and other products; and

5.10.4.1.3 retail sale or distribution of Marijuana for Medical Use to Qualifying Patients.

- 5.10.4.2 All RMDs shall be contained within a building or structure having a gross floor area of not more than 20,000 s.f.
- 5.10.4.3 An RMD shall not be located: (i) in a building that contains any medical doctors' offices or the offices of any other professional practitioner authorized to prescribe the use of medical Marijuana; (ii) in a building that contains residential units, including transient housing such as motels and dormitories; (iii) within a lot that contains a residential dwelling or (iv) inside a movable or mobile structure, such as a van or truck.
- 5.10.4.4 An RMD shall not be located within 1,000 feet of any: (i) school or licensed child care facility; (ii) drug or alcohol rehabilitation facility; (iii) correctional facility, half-way house, or similar facility; (iv) public playground, public athletic field or other public recreational land or facility; (v) religious facility; or (vi) any other RMD. Distances shall be calculated by direct measurement from the nearest property line of the land used for school or child care establishment or places where minors frequent to the nearest point of the building in which the RMD is located.
- 5.10.4.5 Cultivation and storage of Marijuana for Medical Use shall be in a secure, enclosed, locked area. There shall be no visibility of activities, products or treatment occurring within or on the premises of a RMD from the exterior of such facility or premises. No outside storage of Marijuana or related supplies is permitted.
- 5.10.4.6 All sales and distribution of Marijuana for Medical Use by a licensed RMD shall occur only upon the permitted premises, except in the case of home delivery, in which an order may be delivered only to a registered qualifying patient or personal caregiver who possesses valid photo identification, consistent with 105 CMR.
- 5.10.4.7 The special permit shall require as a condition that a designated contact person for the RMD shall be required to respond by phone or email within twenty-four hours of the time of contact and inquiry by a town official regarding operation of the RMD.
- 5.10.4.8 The RMD shall annually file an affidavit with the Building Commissioner demonstrating that it is in good standing with respect to all applicable state licenses and all conditions contained in the special permit.
- 5.10.4.9 The applicant shall demonstrate proper licensure by the Massachusetts Department of Public Health as part of its application for a special permit. All special permits granted pursuant to this Section shall include a condition requiring the RMD to maintain its license or registration in good standing at all times, and establish that any suspension or revocation of a license by the Massachusetts Department of Public Health shall constitute a violation of the special permit.

- 5.10.4.10 The term of the special permit shall be determined by the Planning Board but shall be limited to the duration of the applicant's ownership of, or tenancy at, the premises and shall not be transferable. The special permit shall lapse if not exercised within one year of issuance.
- 5.10.4.11 The hours of operation of RMDs shall be set by the Planning Board. In no event shall an RMD be open and/or operating between the hours of 8:00 p.m. and 8:00 a.m.
- 5.10.4.12 No smoking, burning or consumption of any product containing Marijuana or Marijuana-related products shall be permitted on the premises of an RMD.
- 5.10.4.13 In addition to signage required by law and/or as a condition of the special permit, a sign with the following language shall be posted at a conspicuous location at the public entrance to the RMD: "Registration card issued by the MA Department of Public Health required." The required text shall be a minimum of two inches in height.
- 5.10.4.14 RMDs shall have a designated contact for purposes of communicating with the Town, and shall provide the Carlisle Police Department and the Building Commissioner with the name, phone numbers and email address of said contact, along with the names, phone numbers and email addresses of all management staff and key holders to whom one can provide notice if there are operating problems associated with the establishment.

5.10.5 Special Permit Procedures

- 5.10.5.1 Pre-Application Conference. Applicants are strongly encouraged to meet with the Planning Board at a public meeting to discuss the proposed application for a new RMD and to discuss in general terms the proposed RMD prior to the formal submission of an application.
- 5.10.5.2 Application, Review and Recommendations. An Applicant seeking a special permit under this section shall file a written application and submit a site plan to the Planning Board, furnishing a copy to the Town Clerk. The Planning Board shall promulgate or amend Rules and Regulations Regarding Special Permits for Medical Marijuana Treatment Centers ("Rules and Regulations"), which shall be consistent with this Section 5.10 of the Zoning Bylaw. The Rules and Regulations shall further detail the required contents of the application and the process for review of the special permit application. The application shall be submitted in accordance with the requirements of said Rules and Regulations. The applicant shall be required to pay such fees, as determined by the Planning Board, as are necessary to cover any expenses connected with a public hearing and review of the application, including but not limited to the costs of all notices and the employment of outside consultants. Copies of the application shall also

be submitted to the Board of Selectmen, the Board of Health, Police Department, and contingent upon their respective jurisdictions over the site, to the Conservation Commission and /or Historical Commission. The foregoing agencies may make recommendations as they deem appropriate and shall send copies thereof to the Planning Board and the applicant; provided that failure of any such agency to make recommendations within thirty five (35) days of receipt by said agency of the application shall be deemed lack of opposition thereto.

- 5.10.5.3 The application and each copy shall meet the application requirements for a special permit per Section 7.2 and as may be adopted by the Planning Board, and should include, at a minimum, the following information:
 - 5.10.5.3.1 The name and address of each owner of the RMD;
 - 5.10.5.3.2 Copies of all required licenses and permits for the RMD issued to the applicant by the Commonwealth of Massachusetts and any of its agencies;
 - 5.10.5.3.3 Evidence that the Applicant has site control and the right to use the site for a RMD in the form of a deed or valid purchase and sale agreement, or, in the case of a lease, a notarized statement from the property owner and a copy of the lease agreement;
 - 5.10.5.3.4 In addition to what is normally required in a site plan, details showing all exterior proposed security measures for the premises, including, but not limited to lighting, fencing, gates and alarms to ensure the safety of employees and patrons and to protect the premises from theft or other criminal activity; and
 - 5.10.5.3.5 A Management Plan including a description of all activities to occur on site, including all provisions for the delivery of Marijuana for Medical Use and related products.

5.10.6 Notice and Hearing

The Planning Board shall give notice, in a manner provided by Chapter 40A of the General Laws, as amended, of a public hearing to be held within sixty five (65) days after filing of the application and shall act within ninety (90) days following the public hearing. Failure of the Planning Board to take action within said 90 days shall be deemed to be a grant of the permit applied for.

5.10.7 Approval and Findings

A special permit shall be issued under this section only if the Planning Board shall find that the project is in harmony with the general purpose and intent of this Section. Prior to the issuance of a special permit, the Planning Board shall make the following findings:

- 5.10.7.1 The RMD meets a demonstrated need;

- 5.10.7.2 The RMD satisfies the requirements of the zoning bylaw;
- 5.10.7.3 The RMD meets all of the permitting requirements of all applicable agencies within the Commonwealth of Massachusetts and will as proposed be in compliance with all applicable state laws and regulations;
- 5.10.7.4 The RMD is designed to minimize any adverse impacts on the residents of the Town with regard to the general safety, welfare, and quality of life in the community (such as, but not limited to, attractive nuisance and noise);
- 5.10.7.5 The RMD provides a secure indoor waiting area for qualifying patients;
- 5.10.7.6 The storage and/or location of cultivation of Marijuana is adequately secured in enclosed, locked facilities within the RMD; and
- 5.10.7.7 The RMD adequately addresses issues of vehicular and pedestrian traffic, circulation, parking and queuing, especially during peak periods at the facility, and adequately mitigates the impacts of vehicular and pedestrian traffic on neighboring uses.

5.10.8 Abandonment or Discontinuance of Use

An RMD shall be required to remove all material, plants equipment and other paraphernalia prior to surrendering its state issued licenses or permits or within six months of ceasing operations, whichever comes first.

4. Amend the second paragraph of Section 7.2 to read as follows: “The Board of Appeals shall be the special permit granting authority for all special permits except as provided in Section #5.1 (Residence District M), Section #5.2 (Wetland/Flood Hazard District), Section #5.4 (Private Driveways), Section #5.5 (Conservation Clusters), Section #5.6 (Accessory Apartments), Section #5.7 (Senior Residential Open Space Community), Section # 5.9 (Personal Wireless Service Facilities), and Section #5.10 (Medical Marijuana Treatment Centers).”

5. Amend Section 7.6.1 (**Site Plan Review**) to read as follows: “For the purpose of administering the provisions of the bylaw relating to non-residential uses in all districts, not including personal wireless communication facilities as allowed under Section 5.9 of these bylaws, accessory apartments as allowed under Section 5.6 of these bylaws, medical marijuana treatment centers under Section 5.10 of these bylaws, and accessory uses permitted in General Residence Districts under Section 3.2.1.11 of these bylaws, and to ensure the most advantageous use of all properties within the same district and for the reasonable protection of the legitimate interests of adjoining property owners, site plan approval shall be required prior to the:”

or to take any other action related thereto. (BOARD OF SELECTMEN)

ARTICLE 28 – Amendments to the District Agreement of the Minuteman Regional Vocational School District: To see if the Town will vote, consistent with Section VII of the

existing “Agreement With Respect to the Establishment of a Technical and Vocational Regional School District” for the Minuteman Regional Vocational School District, to accept the amendments to said Agreement which have been initiated and approved by a vote of the Regional School Committee on March 11, 2014 and which have been submitted as a restated “Regional Agreement” bearing the date of March 11, 2014 to the Board of Selectmen of each member town. (BOARD OF SELECTMEN)

Finance Committee: The Finance Committee recommends passage of Article 28.

ARTICLE 29 – Zoning Bylaw Amendment – FEMA/Wetlands Maps: To see if the Town will vote to amend the Zoning Bylaws of the Town of Carlisle by deleting Subsection 2.2 in its entirety and inserting in its place the following:

2.2 Location of Districts

All districts except the Wetland/Flood Hazard District are located and bounded as shown on a map entitled “Zoning District Map of Carlisle, Mass.,” dated March 1962 (as revised to date), signed by the Planning Board, and filed with the Town Clerk, together with any and all amendments thereto subsequently adopted by the Town. This map, together with all explanatory material thereon, shall be deemed to accompany and be a part of this bylaw. The Wetland/Flood Hazard District is shown on a map entitled “Property Maps, Carlisle, Massachusetts,” consisting of an index map and 36 sheets together with all amendments thereto subsequently adopted by the Town on file with the Town Clerk, the District being depicted as “Wetland/Flood Hazard Zoning District, adopted March 31, 1980,” amended on May 3, 1988, and further amended as required to be consistent with the Middlesex County Flood Insurance Rate Map (FIRM) dated July 7, 2014 and issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Middlesex County FIRM that show flood zones located wholly or partially within the Town include map panel numbers 25017C0242F, 25017C0244F, 25017C0253F, 25017C0254F, 25017C0261F, 25017C0262F, 25017C0263F, 25017C0264F, 25017C0266F and 25017C0268F dated July 7, 2014. The exact boundaries of the flood hazard areas within the Wetland/Flood Hazard District are defined by the 100-year base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated July 7, 2014. The FIRM and FIS report are incorporated herein by reference and are hereby made a part of the Zoning District Map of the Town of Carlisle,

or to take any other action related thereto. (BOARD OF SELECTMEN)

ARTICLE 30 – Amend General Bylaws Section 3.23.2 to reduce Council on Aging from 11 to 9 members: To see if the Town will vote to amend Subsection 3.23.2 of the General Bylaws of the Town of Carlisle by deleting said section in its entirety and inserting in its place the following:

3.23.2 The council shall consist of nine (9) members, appointed by the Board of Selectmen to serve staggered terms of three years each, and their successors shall be appointed by the Board of Selectmen to serve terms of three years each. At least five (5) of the persons serving as members shall have reached the age of sixty (60) years.

or to take any other action related thereto. (BOARD OF SELECTMEN)

And in the name of the Commonwealth of Massachusetts you are hereby further required to notify and warn the inhabitants of the Town of Carlisle, qualified as aforesaid, to go to the Town Hall Building at 66 Westford Street in said Carlisle on Tuesday, the 6th day of May, 2014 between the hours of seven o'clock forenoon and eight o'clock in the afternoon and there to vote on the following:

TOWN ELECTION – MAY 6, 2014

7:00 A.M. TO 8:00 P.M.

ELECTION OF OFFICERS – To see if the Town will vote on the election of the following Town Officers:

Moderator	one for a term of one year
Selectmen	two for a term of three years
Board of Assessors	one for a term of three years
Board of Health	one for a term of three years
Housing Authority	one for a term of five years
Library Trustees	one for a term of three years
Planning Board	two for a term of three years
School Committee	two for a term of three years

And you are directed to serve this warrant by posting a true and attested copy thereof at the Town Hall and at the Post Office in said Town of Carlisle at least seven days prior to the time of holding said meeting.

THEREOF FAIL NOT and make return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of holding the meeting aforesaid.

Given under our hands this 25th day of March in the Year of Our Lord 2014.
BOARD OF SELECTMEN

Timothy F. Hult, Chairman

John Gorecki, Vice Chairman

Peter M. Scavongelli, Clerk

Douglas A.G. Stevenson, Member

John D. Williams, Member

A True Copy Attest:

_____, Constable

Middlesex, ss.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Carlisle by posting up attested copies of the same at the United States Post Office and on the Town Bulletin Board in said town at least seven (7) days before the date of the meeting, as within directed.

Constable of Carlisle

Date Posted: _____